



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Aug 21, 2019	AB0474688	0
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
Buyer	Buyer Email	Buyer Phone Number
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
<b>Customer Contact:</b>		
Name:	Shannon Wiley	
Email:	SWILEY@VPSA.TAMU.EDU	
Phone:	+1 979-458-5993	

Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M’s Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	RICOH USA INC	<b>Delivery Address</b>	
Address	PO BOX 650016 DALLAS, TX 752650016 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 800-595-1011	Attn	Shannon Wiley
FOB / FREIGHT	Destination	VP-Student Affairs	
Pre-Pay & Add	No	John J Koldus Bldg	
Payment Terms	0, Net 30	Suite	STE-117
Contract Number - Header	DIR-TSO-3041 & Right-Sizing Program	1256 TAMU	
Contract Number - Line	no value	College Station, TX 77843-1256	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
<b>Shipping Instructions</b>			
Note to Supplier		Utilizing DIR-TSO-3041 & Right-Sizing Program.	
Attachments for supplier			
Attachment A to P...			
<b>PO Clauses</b>			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 4	(FY20) Ricoh IMC6000. See Attachment A for details & features.	n/a	MON	470.00 USD	12 MON	5,640.00 USD
2 of 4	(FY21) Ricoh IMC6000. See Attachment A for details & features.	n/a	MON	470.00 USD	12 MON	5,640.00 USD
3 of 4	(FY22) Ricoh IMC6000. See Attachment A for details & features.	n/a	MON	470.00 USD	12 MON	5,640.00 USD
4 of 4	(FY23) Ricoh IMC6000. See Attachment A for details & features.	n/a	MON	470.00 USD	12 MON	5,640.00 USD
Total						<b>22,560.00 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>