



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Aug 15, 2019	AB0473283	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Seth Dorsey	
Email:	SDORSEY@ATHLETICS.TAMU.EDU	
Phone:		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	
Fax	+1 936-295-5264	Texas A&M Athletics	
FOB / FREIGHT	Destination	Kyle Field Stadium	
Pre-Pay & Add	No	756 Houston St	
Payment Terms	0, Net 30	1228 TAMU	
Contract Number - Header	Sourcwell Contract: 031715-KII	College Station, TX 77843-1228	
Contract Number - Line	<i>no value</i>	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Furnish and Installation as per Sourcwell Contract #031715-KII, HBI Office Solutions Quote #21520 and Installation Terms and Conditions

Attachments for supplier

Quote.pdf

Installation Term...

PO Clauses

Header	001	No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.
		Charges Accepted	

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TAMU Terms &
Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 8	FPCPS - SELECT STYLE OVAL BASE	NA	EA	57.00 USD	18 EA	1,026.00 USD
2 of 8	UTS.24.S - FIXED HEIGHT SEMINAR TABLE TOPS FOR LINEAL FOOT	NA	EA	44.00 USD	62 EA	2,728.00 USD
3 of 8	SMP.14 - 14" HIGH MODESTY PANELS PER LINEAL FOOT	NA	EA	27.00 USD	62 EA	1,674.00 USD
4 of 8	SMP.14.EP - 14" HIGH STEEL END PANEL	NA	EA	72.00 USD	6 EA	432.00 USD
5 of 8	POWERUP ABOVE SURFAC - POWERUP ABOVE SURFACE	NA	EA	139.50 USD	15 EA	2,092.50 USD
6 of 8	FIELD MEASUREMENT - FIELD DIMENSIONS TAKEN USING	NA	EA	1,800.00 USD	1 EA	1,800.00 USD
7 of 8	FREIGHT - FREIGHT	NA	EA	2,800.00 USD	1 EA	2,800.00 USD
8 of 8	INSTALLATION - KI TO INSTALL	NA	EA	4,200.00 USD	1 EA	4,200.00 USD
Total						16,752.50 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University-Accounts Payable

Do Not Mail Invoices

Email invoices to invoices@tamu.edu

750 Agronomy Road - Suite 3101

6000 TAMU

College Station, TX 77843-6000

United States