



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Sep 25, 2019	AB0484621	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cjt - Toler, Cherise	ctoler@tamu.edu	979.845.5887
Customer Contact:		
Name:	Sandra Samford	
Email:	SSAMFORD@LIBRARY.TAMU.EDU	
Phone:	+1 979-845-7485	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	Sandra Samford
Fax	+1 936-295-5264	Medical Sciences Library	
FOB / FREIGHT	Destination	Room	160
Pre-Pay & Add	Yes	202 Olsen Blvd	
Payment Terms	0, Net 30	4462 TAMU	
Contract Number - Header	no value	College Station, TX 77843-4462	
Contract Number - Line	no value	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
Shipping Instructions			
Note to Supplier		Furnish and install per the attached Installation Terms and conditions. Referencing quote# 21662 and E&I Contract# CNR01146	
Attachments for supplier			
123508014-HBI QUO...			
Installation Term...			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 8	Table-Racetrack, Flat edge profile,Wood, 42D x 84WTOP-SURF:3572 FC/OP AMBER ON MAPLEOPTIONS ** OPTIONS **OPT ACC *OPT:OPTIONAL ACCESSORIESGROMMET GROMMETSCPU2 2 POWER UNITCOVER COVERCORIAN S *COVER:CO	CWFK4284-1	EA	2,255.24 USD	1 EA	2,255.24 USD

	Supplier Part Auxiliary ID BID=560654:::ITM=234092:::RID=0:::DLR=212					
		Manufacturer Part ID CWFK4284				
2 of 8	Base-Table, U panel, 4W x 18DBASIC :3572 FC/OP AMBER ON MAPLEFOOT :4799 PLATINUM METALLICOPTIONS * * OPTIONS * *FOOT *OPT:FOOT DETAILCYLINDER STD:CYLINDER	CWUPC418-2	EA	566.80 USD	2 EA	1,133.60 USD
	Supplier Part Auxiliary ID BID=560654:::ITM=234093:::RID=0:::DLR=212					
		Manufacturer Part ID CWUPC418				
3 of 8	Steelcase Series 1; Chair-TaskBack Finish: 3D Microknit 5T20 - NICKELBack Color Scheme: Non-Contrasting Outer BackOuter Back Finish: Plastic - PG1 6249 -PLATINUM SOLIDSeat Finish: Customers Own Material 5999 - MISC FABRIC UNIKA VAEV FABRICS Purch	435A00-3	EA	397.19 USD	8 EA	3,177.52 USD
	Supplier Part Auxiliary ID BID=560654:::ITM=234094:::RID=0:::DLR=212					
		Manufacturer Part ID 435A00				
4 of 8	Oriana; Chair, Fully upholstered backFRAME :3572 FC/OP AMBER ON MAPLEUHLSTRY:5999 MISC FABRIC UNIKA VAEV FABRICS Purchaser: VENDOR Pattern: LOOK -460 Color: LOOK BLUE -40 Direction: VERTICAL	0205-4	EA	872.17 USD	2 EA	1,744.34 USD
	Supplier Part Auxiliary ID BID=560654:::ITM=234095:::RID=0:::DLR=212					
		Manufacturer Part ID 0205				
5 of 8	Tackboard, Service module application,66W x 21 1/2HTKBD :P428 FLAX	WLIT6621S-16	EA	232.44 USD	1 EA	232.44 USD
	Supplier Part Auxiliary ID BID=560654:::ITM=234096:::RID=0:::DLR=212					
		Manufacturer Part ID WLIT6621S				
6 of 8	Pedestal-Mobile, 20D x 15W x 23HBASIC :3572 FC/OP AMBER ON MAPLELOCK :9201 POLISHED CHROMEKEYS :SK RANDOPTIONS * * OPTIONS * *PULL OPT *OPT:PULL OPTIONL PULL L PULLPULL PULLMETALLIC *PULL:METALLIC PAINT4799	WLPM201523-10	EA	708.24 USD	1 EA	708.24 USD
	Supplier Part Auxiliary ID BID=560654:::ITM=234097:::RID=0:::DLR=212					
		Manufacturer Part ID WLPM201523				
7 of 8	Emu Round; Table-Square, 31 1/2WOPTIONS * * OPTIONS * *EMUPLCLR *OPT:EMU PALETTE COLORSTANDARD STANDARD EMU PALETTE COLORBASIC BASIC (PRIMARY FINISH)METAL *BASIC:METAL7271 EMU WHITE	CO2473-11	EA	381.75 USD	15 EA	5,726.25 USD
	Supplier Part Auxiliary ID BID=560654:::ITM=234098:::RID=0:::DLR=212					
		Manufacturer Part ID CO2473				
8 of 8	Emu Round; Chair-No arm,Package quantity 4OPTIONS * * OPTIONS * *EMUPLCLR *OPT:EMU PALETTE COLORSTANDARD STANDARD EMU PALETTE COLORBASIC BASIC (PRIMARY FINISH)METAL *BASIC:METAL7271 EMU W	CO2465-12	EA	741.66 USD	10 EA	7,416.60 USD
	Supplier Part Auxiliary ID BID=560654:::ITM=234099:::RID=0:::DLR=212					
		Manufacturer Part ID CO2465				

Total	22,394.23 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>