



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 10, 2019	AB0488781	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cjt - Toler, Cherise	ctoler@tamu.edu	979.845.5887
Customer Contact:		
Name:	Jill Hobbs	
Email:	JILLHOBBS@TAMU.EDU	
Phone:	+1 979-862-1564	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	Hilton College Station	Delivery Address	
Address	801 UNIVERSITY DR E COLLEGE STATION, TX 77840 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-694-4942	Attn	Jill Hobbs
FOB / FREIGHT	Destination	Dean of Education	
Pre-Pay & Add	No	Harrington Tower	
Payment Terms	0, Net 30	Room	803A
Contract Number - Header	C7535835	4222 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-4222	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier
Catering Services for 4/25/2020 as Per the Attached Detailed Specifications and "Attachment A" - Insurance Requirements
Per TAMU Master Agreement C7535835

Attachments for supplier

Detailed Specific...

Attachment A - In...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Adults - Catering of dinner for the 2020 CEHD 50th Anniversary Gala on 04/25/2020 - As Per the Attached Detailed Specifications - ***Quantity is an estimate.	na	EA	41.00 USD	600 EA	24,600.00 USD

2 of 3	Children's Plate- Catering of dinner for the 2020 CEHD 50th Anniversary Gala on 04/25/2020 - As Per the Attached Detailed Specifications. - ****Quantity is an estimate	na	EA	15.95 USD	35 EA	558.25 USD
3 of 3	20% Gratuity	na	LO	5,031.65 USD	1 LO	5,031.65 USD
Total					30,189.90 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the “Billing Address” section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>