



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 17, 2019	AB0490865	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Diane Johnson	
Email:	DJOHNSON@MAYS.TAMU.EDU	
Phone:	+1 979-862-4078	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	Diane Johnson
Fax	+1 936-295-5264	Business Admin-Dean	
FOB / FREIGHT	Destination	Wehner Bldg.	
Pre-Pay & Add	No	Room	440
Payment Terms	0, Net 30	4113 TAMU	
Contract Number - Header	no value	College Station, TX 77843-4113	
Contract Number - Line	no value	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Furnish and Installation as per E&I Contract #CNR01146, HBI Office Solutions Quote #21279 and Installation Terms and Conditions

Attachments for supplier

HBI Office Soluti...

Installation Term...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 9	Table-Tapered peninsula,26 5/8DL x 32DR x 48WEDGE :6242 VIRGINIA WALNUTTOP-SURF:2535 VIRGINIA WALNUT (HPL)	BFTP48-5	EA	291.10 USD	3 EA	873.30 USD
	Supplier Part BID=563803::ITM=235416::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID BFTP48					
2 of 9	Cabby leg, Package quantity 4, Casters,28 1/2HLEGS :4799 PLATINUM METALLIC	BCAB4C-12	EA	402.68 USD	3 EA	1,208.04 USD
	Supplier Part BID=563803::ITM=235417::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID BCAB4C					
3 of 9	cobi; Chair, Swivel base, Fixed armBACK :5027 MALTPLASTIC :6249 PLATINUM SOLIDUPLHISTRY:5S28 ROOT BEEROPTIONS * * OPTIONS * *CASTERS *OPT:CASTERSHARD CST STD:HARD CASTERS	434111-7	EA	459.50 USD	12 EA	5,514.00 USD
	Supplier Part BID=563803::ITM=235418::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID 434111					
4 of 9	Alight; Ottoman-RoundUPLHISTRY:5999 MISC FABRIC ARC COM FABRICS Purchaser: VENDOR Pattern: POLO Color: AMETHYST -69766 Direction: HORIZONTALOPTIONS * * OPTIONS * *LEG OPT *OPT:LEG OPTIONSGLIDES LOW PROFILE GLIDES	TS34401-15	EA	444.21 USD	4 EA	1,776.84 USD
	Supplier Part BID=563803::ITM=235419::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS34401					
5 of 9	Campfire; Slim Table-Standing height,18D x 60W x 42HBASIC :4799 PLATINUM METALLICFOOTSHLF:4799 PLATINUM METALLICGROMMET :6249 PLATINUM SOLIDOPTIONS * * OPTIONS * *TOP OPT *OPT:TOP SELECTIONHPL TOP HPL TOPTOP-SURF TOP SURFACELAMIN	TS4TPSTS60-10	EA	1,067.71 USD	4 EA	4,270.84 USD
	Supplier Part BID=563803::ITM=235420::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS4TPSTS60					
6 of 9	Enea Lottus; Stool-Bar height, Post baseFOOTRING:PTMF PAINT TO MATCH FRAMEMTLFRAME:4063 COOL GREY TEXTUREDPOLYPROP:0017 COOL GREY	COEL600-11	EA	570.03 USD	24 EA	13,680.72 USD
	Supplier Part BID=563803::ITM=235421::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID COEL600					

7 of 9	Jenny; Chair-RoundUPHLSTRY:5W48 SEPIAOPTIONS * * OPTIONS * *LEG OPT *OPT:LEG OPTIONSALUMINUM STD:ALUMINUM LEGS	TS31409-13	EA	863.38 USD	12 EA	10,360.56 USD
	Supplier Part BID=563803:::ITM=235422:::RID=0:::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS31409					
8 of 9	Campfire; Big Table, Power cutout,96W x 48D x 40HOPTIONS * * OPTIONS * *TOP OPT *OPT:TOP OPTIONHPL TOP HPL TOPTOP-SURF TOP SURFACELAM HPL *TOP-SURF:LAMINATE (HPL)2535 VIRGINIA WALNUT	TS4TLP40-14	EA	2,039.38 USD	2 EA	4,078.76 USD
	Supplier Part BID=563803:::ITM=235423:::RID=0:::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS4TLP40					
9 of 9	Jenny; OttomanUPHLSTRY:5W56 MAROONOPTIONS * * OPTIONS * *LEG OPT *OPT:LEG OPTIONSALUMINUM ALUMINUM LEGS	TS31405-16	EA	379.75 USD	3 EA	1,139.25 USD
	Supplier Part BID=563803:::ITM=235424:::RID=0:::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS31405					
Total						42,902.31 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.
Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University-Accounts
Payable
Do Not Mail Invoices
Email invoices to invoices@tamu.edu
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States