



### Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Nov 18, 2019</b>	<b>AB0499368</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
<b>Customer Contact:</b>		
Name:	Veronica Griffin	
Email:	VGRIFFIN@MAYS.TAMU.EDU	
Phone:	+1 979-845-0162	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	UBEO LLC	<b>Delivery Address</b>	
Address	4560 LOCKHILL SELMA STE 100 SAN ANTONIO, TX 78249 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-731-8500	Attn	
FOB / FREIGHT	Destination	Business Admin-Dean	
Pre-Pay & Add	No	Wehner Bldg.	
Payment Terms	0, Net 30	Room	440
Contract Number - Header	PSA Contract #18-201	4113 TAMU	
Contract Number - Line	no value	College Station, TX 77843-4113	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Utilizing PSA Contract #18-201.

Attachments for supplier

Attachment A - UB...

Cancellation - AB...

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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TAMU Terms &  
Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	(FY20) Ricoh IMC6000. See Attachment A for details & features.	na	MON	345.00 USD	9 MON	3,105.00 USD
2 of 6	(FY21) Ricoh IMC6000. See Attachment A for details & features.	na	MON	345.00 USD	12 MON	4,140.00 USD
3 of 6	(FY22) Ricoh IMC6000. See Attachment A for details & features.	na	MON	345.00 USD	12 MON	4,140.00 USD
4 of 6	(FY23) Ricoh IMC6000. See Attachment A for details & features.	na	MON	345.00 USD	12 MON	4,140.00 USD
5 of 6	(FY24) Ricoh IMC6000. See Attachment A for details & features.	na	MON	345.00 USD	12 MON	4,140.00 USD
6 of 6	(FY25) Ricoh IMC6000. See Attachment A for details & features.	na	MON	345.00 USD	3 MON	1,035.00 USD
Total					<b>20,700.00 USD</b>	

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [abvendorhelp@tamu.edu](mailto:abvendorhelp@tamu.edu).

Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M University-  
Accounts Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to [invoices@tamu.edu](mailto:invoices@tamu.edu)  
750 Agronomy Road - Suite 3101  
6000 TAMU  
College Station, TX 77843-6000  
United States

## Attachment A

Rental Period: 60 months

Monthly Base Payment: \$345.00

Reference the PSA Contract #18-201

Including all addendums incorporated herein by reference.

Vendor Contact: Chance Capps

Vendor Phone #: 979-731-8500

All purchase orders are to be issued to:

UBEO – College Station

4700 Elmo Weedon Rd. Suite 108

College Station, TX

But all payments have to be remitted to:

UBEO of Texas

P.O. Box 660831

Dallas, TX 75266-0831

Ricoh IMC6000 Color Digital Imaging System to include the following:

- 220 Sheet Dual Scan Document Feeders
- Booklet Finisher with Stapling
- 2/3 Hole Punch
- 4 x 550 Sheet Paper Trays
- 100 Sheet Bypass Tray
- 60 Pages per Minute Output Speed Black & White
- 60 Pages per Minute Output Speed Color
- 120/240 Image per Minute Scan Speed Simplex/Duplex
- 10.1 Inch Smart Operation Panel
- USB/SD Card Interface
- Surge Protector

Includes 2,500 Black & White images per month

Overages from 2,501+ to be billed at \$0.012/image

Color to be billed at \$0.07/image

Overages may be billed monthly; quarterly; semi-annually or annually

Includes all parts; labor; preventative maintenance and supplies (except paper)

Loaner equipment provided as needed in rare instances

Changes in equipment and/or volume may be made prior to contract term

As stated in the solicitation document, Texas A&M cannot execute a tax-exempt bond form (IRS Form 8038GC) as it would violate our bonding rules.

DIVISION OF FINANCE

Procurement Services



November 15, 2019

UBEO of East Texas, Inc.  
PO Box 660831  
Dallas TX 75266-0831  
EIN: 20-2609560

To Whom It May Concern:

This letter is to serve as the formal cancellation notice of following copier unit located at the Wehner Building at Texas A&M University, College Station, TX 77845

Purchase Order:	AB0307908
Serial Number:	E184M810690
Equipment:	Ricoh MPC5506
Location:	Wehner Bldg. – Rm. 390
Reason for Cancellation:	Department no longer needs the machine
<b>Effective Date:</b>	<b>December 15, 2019</b>

Please contact Veronica Griffin at 979-845-0162 to coordinate removal of machines.

Thank you for your attention to this matter.

P.O. Box 30013  
1477 TAMU  
College Station, TX 77842-3013

Tel. 979.845.4570 Fax. 979.845.3800  
<http://purchasing.tamu.edu>