



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Nov 13, 2019</b>	<b>AB0498508</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Veronica Griffin	
Email:	VGRIFFIN@MAYS.TAMU.EDU	
Phone:	+1 979-845-0162	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	STA TRAVEL	<b>Delivery Address</b>	
Address	20 E UNIVERSITY DR STE 201 TEMPE, AZ 85281 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 800-714-6503	Attn	
FOB / FREIGHT	Destination	Business Admin-Dean	
Pre-Pay & Add	No	Wehner Bldg.	
Payment Terms	0, Net 30	Room	440
Contract Number - Header	2020-37085	4113 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-4113	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Student Travel; Capital Hilton - Executive MBA Travel to Washington DC as per the attached fully executed contract.

Attachments for supplier

STA Travel Fully ...

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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## TAMU Terms &amp; Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Capital Hilton - Executive MBA Travel to Washington DC from 5/24/20-5/28/20; part of academic requirement for each student in program. Fully signed contract attached.	00000	EA	46,330.24 USD	1 EA	46,330.24 USD
Total						<b>46,330.24 USD</b>

## Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [abvendorhelp@tamu.edu](mailto:abvendorhelp@tamu.edu).

Invoice must include the PO/Reference number shown above.

## Billing Address

Texas A&M University-Accounts Payable

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to [invoices@tamu.edu](mailto:invoices@tamu.edu)

750 Agronomy Road - Suite 3101

6000 TAMU

College Station, TX 77843-6000

United States