



Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Dec 3, 2019	AB0502743	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sak - King, Susan	sa-king@tamu.edu	979.845.3888
Customer Contact:		
Name:	Jennifer Cain	
Email:	JENCAIN@TAMU.EDU	
Phone:	+1 713-677-7567	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	SURESTAY PLUS HOTEL	Delivery Address	
Address	6750 MAIN ST HOUSTON, TX 77030 US	TAMUS Member:	23-Texas A&M Health Science Center (23)
FOB / FREIGHT	Destination	Attn:	Mattie Hernandez
Pre-Pay & Add	No	Institute of Biosciences & Technology	
Payment Terms	0, Net 30	Room	202B
Contract Number - Header	<i>no value</i>	2121 W Holcombe Blvd	
Contract Number - Line	<i>no value</i>	Houston, TX 77030	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

REF: Attached Proposal Pricing

Date of Event : 12/5/19

Attachments for supplier

TexasAMBioscience...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.
	238	Institution of Higher	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code

Education Purchase

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	IBT Holiday Party - 12/5/2019: Merry Christmas Buffet	na	EA	72.00 USD	150 EA	10,800.00 USD
2 of 6	IBT Holiday Party - 12/5/2019: Photo Booth Package - 4 Hour	na	EA	700.00 USD	1 EA	700.00 USD
3 of 6	IBT Holiday Party - 12/5/2019: Drink Tickets (Premium Bar)	na	EA	9.00 USD	300 EA	2,700.00 USD
4 of 6	IBT Holiday Party - 12/5/2019: Cashier Charge	na	EA	100.00 USD	1 EA	100.00 USD
5 of 6	IBT Holiday Party - 12/5/2019: Bartender Charge	na	EA	100.00 USD	2 EA	200.00 USD
6 of 6	IBT Holiday Party - 12/5/2019: Service Charge	na	EA	3,240.00 USD	1 EA	3,240.00 USD
Total					17,740.00 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M Health Science
Center-Accounts Payable
Do Not Mail Invoices
Email invoices to invoices@tamu.edu
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States