



Sales Tax Exemption

Texas A&M University-Galveston is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Galveston.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Dec 3, 2019	AB0502841	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
Customer Contact:		
Name:	Denise Beene	
Email:	BEENED@TAMUG.EDU	
Phone:	+1 409-740-4812	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	NEOPOST USA INC	Delivery Address	
Address	478 WHEELERS FARMS RD MILFORD, CT 06461 US	TAMUS Member:	10-Texas A&M at Galveston (10)
Phone	+1 800-636-7678	Attn	Denise Beene
FOB / FREIGHT	Destination	Central Receiving Warehouse	
Pre-Pay & Add	No	1001 Texas Clipper Rd.	
Payment Terms	0, Net 30	Galveston, TX 77554	
Contract Number - Header	Buyboard Contract 576-18	United States	
Contract Number - Line	<i>no value</i>	Delivery Information	
Quote number		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Utilizing Buyboard Contract 576-18

Attachments for supplier

Neopost Proposal.pdf

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	110	TAMUG Terms & Conditions	Terms & Conditions - Texas A&M University Galveston -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University Galveston" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 6	(FY20) IN600HF Digital Mailing System. Term Period: 60 months. See Attached for details & features.	N/A	MON	1,075.00 USD	8 MON	8,600.00 USD
2 of 6	(FY21) IN600HF Digital Mailing System. Term Period: 60 months. See Attached for details & features.	N/A	MON	1,075.00 USD	12 MON	12,900.00 USD
3 of 6	(FY22) IN600HF Digital Mailing System. Term Period: 60 months. See Attached for details & features.	N/A	MON	1,075.00 USD	12 MON	12,900.00 USD
4 of 6	(FY23) IN600HF Digital Mailing System. Term Period: 60 months. See Attached for details & features.	N/A	MON	1,075.00 USD	12 MON	12,900.00 USD
5 of 6	(FY24) IN600HF Digital Mailing System. Term Period: 60 months. See Attached for details & features.	N/A	MON	1,075.00 USD	12 MON	12,900.00 USD
6 of 6	(FY25) IN600HF Digital Mailing System. Term Period: 60 months. See Attached for details & features.	N/A	MON	1,075.00 USD	4 MON	4,300.00 USD
Total						64,500.00 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.
Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University
Galveston-Accounts Payable
Do Not Mail Invoices
Email invoices to acctspay@tamug.edu
P.O. Box 1675
Galveston, TX 77553
United States