



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Dec 11, 2019</b>	<b>AB0504864</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
<b>Customer Contact:</b>		
Name:	By Departmental Accounting Services Logistics	
Email:	pcox@tamu.edu	
Phone:	+1 979-862-6697	

## Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	PITNEY BOWES	<b>Delivery Address</b>	
Address	1235 N. LOOP W., SUITE 500 HOUSTON, TX US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 800-322-8000	Attn	By Departmental Accounting Services Logistics
Fax	+1 713-350-5301	University Mail Service	
FOB / FREIGHT	Destination	Purchasing/Stores Bldg	
Pre-Pay & Add	No	1585 TAMU	
Payment Terms	0, Net 30	College Station, TX 77843-1585	
Contract Number - Header	CCG-PM-TX-CPA 915M1-1988	United States	
Contract Number - Line	<i>no value</i>	<b>Delivery Information</b>	
Quote number		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

## Notes to Supplier

### Shipping Instructions

Note to Supplier Utilizing TX CPA Contract # CCG-PM-TX-CPA 915M1-1988 (Contract Amendment # NC18000014). See attached for quoted pricing.

Attachments for supplier

PB Email Quote - ...

### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 10	(FY20)SAME DAY LETTERS-USPS AADC RATE \$.412 + \$.005 SORT FEE (DEC 19 TO AUGUST 20)	NONE	EA	0.005 USD	562,500 EA	2,812.50 USD
2 of 10	(FY20)SAME DAY FLATS-USPS 5 DIGIT RATE + \$.304 SORT FEE. (DEC 19 TO AUGUST 20)	NONE	EA	0.304 USD	60,000 EA	18,240.00 USD
3 of 10	(FY20)TRANSPORTATION FEE 42 miles daily/261 days (DEC 19 TO AUGUST 20)	NONE	MILE	1.00 USD	8,222 MILE	8,222.00 USD
4 of 10	(FY21)SAME DAY LETTERS-USPS AADC RATE \$.412 + \$.005 SORT FEE (SEPT 20 TO AUGUST 21)	NONE	EA	0.005 USD	750,000 EA	3,750.00 USD
5 of 10	(FY21)SAME DAY FLATS-USPS 5 DIGIT RATE + \$.304 SORT FEE. (SEPT 20 TO AUGUST 21)	NONE	EA	0.304 USD	80,000 EA	24,320.00 USD
6 of 10	(FY21)TRANSPORTATION FEE 42 miles daily/261 days (SEPT 20 TO AUGUST 21)	NONE	MILE	1.00 USD	10,962 MILE	10,962.00 USD
7 of 10	(FY22)SAME DAY LETTERS-USPS AADC RATE \$.412 + \$.005 SORT FEE (SEPT 21 TO NOV 21)	NONE	EA	0.005 USD	187,500 EA	937.50 USD
8 of 10	(FY22)SAME DAY FLATS-USPS 5 DIGIT RATE + \$.304 SORT FEE. (SEPT 21 TO NOV 21)	NONE	EA	0.304 USD	20,000 EA	6,080.00 USD
9 of 10	(FY22)TRANSPORTATION FEE 42 miles daily/261 days (SEPT 21 TO NOV 21)	NONE	MILE	1.00 USD	2,741 MILE	2,741.00 USD
10 of 10	Marketing Mail Letters -USPS Automated AADC NDC Rate Currently .259	na	EA	0.259 USD	6,000 EA	1,554.00 USD
Total					<b>79,619.00 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>