



Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Dec 13, 2019	AB0505589	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sak - King, Susan	sa-king@tamu.edu	979.845.3888
Customer Contact:		
Name:	Sherri Payne	
Email:	SHERRIPAYNE@TAMU.EDU	
Phone:	+1 979-436-0404	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	CTWP LEASING HAYDAY INC DBA	Delivery Address	
Address	3730 FRANKLIN AVE WACO, TX 767107330 US	TAMUS Member:	23-Texas A&M Health Science Center (23)
Phone	+1 254-752-0376	Attn:	Sherri Payne
FOB / FREIGHT	Destination	Rural & Community Health Institute	
Pre-Pay & Add	No	Crystal Park Plaza	
Payment Terms	0, Net 30	Suite	3000
Contract Number - Header	<i>no value</i>	2700 Earl Rudder Frwy S	
Contract Number - Line	<i>no value</i>	College Station, TX 77845	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

REF: Quote dated 12/5/19
 REF: DIR-CPO-4439
 Period of Svc: 1/1/20 to 12/31/2024
 Front-Konica Minolta BHC458
 45 pages/prints per minute Color and black and white
 Automatic Document Feeder
 Automatic Two Sided Copies
 Cabinet
 Internal Stapling Finisher
 Fax
 Configured As:
 Network Color Printer
 Network Color Scan to E-Mail and File
 Scan to/Print from USB Device

Fax
 Back- Konica Minolta BHC458
 45 pages/prints per minute Color and black and white
 Automatic Document Feeder
 Automatic Two Sided Copies
 Large Capacity Letter Tray
 Stapling Finisher
 Configured As:
 Network Color Printer
 Network Color Scan to E-Mail and File
 Scan to/Print from USB Device
 Leasing-
 60 Month-\$390.00/month
 Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up Color @\$.049 each billed quarterly.

In addition, the new machines will be part of the Fleet Management contract between CTWP and Texas A&M University. You will r

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	214	Winter Holiday closing	Texas A&M University will be closed from December 23, 2019 through January 01, 2020 for Winter Break.
	236	Copier Leases	Vendors please note: The laws of the State of Texas shall govern this purchase order. Texas A&M University is exempt from state sales tax. The exemption is claimed under Chapter 20 Title 122A, revised Civil Statutes of Texas, as the property is being secured for the exclusive use of the State of Texas. All taxes, fees and filing costs related to the possession and use of the equipment during the term of the lease or rental must be included in the monthly lease or rental item. The digital copiers shall be provided on a vendor furnish and install as is. The successful vendor will have complete responsibility for the equipment until it is in place and working. all transportation and coordination arrangements will be the responsibility of the vendor. Delivery of equipment will be coordinated so that items will be delivered directly to the installation site. Texas A&M reserves the right to cancel any purchase order without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature or otherwise not made available to the department. In the event of cancellation, vendor will be given 30 days written notice.
	237	Estimated Delivery Date	Delivery date listed is an estimated date only and is based on manufacturer's standard lead time.
	238	Institution of Higher Education Purchase	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	FY 2020 60 month Lease of two (2) Konica Minolta BHC458 :Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up Color @\$.049 each billed quarterly.	KM BHC458	MON	390.00 USD	8 MON	3,120.00 USD
2 of 6	FY 2021: 60 month Lease of two (2) Konica Minolta BHC458 :Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up Color @\$.049 each billed quarterly.	KM BHC458	MON	390.00 USD	12 MON	4,680.00 USD
3 of 6	FY 2022: 60 month Lease of two (2) Konica Minolta BHC458	KM BHC458	MON	390.00	12 MON	4,680.00

	:Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up Color @\$.049 each billed quarterly.			USD		USD
4 of 6	FY 2023: 60 month Lease of two (2) Konica Minolta BHC458 :Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up Color @\$.049 each billed quarterly.	KM BHC458	MON	390.00 USD	12 MON	4,680.00 USD
5 of 6	FY 2024: 60 month Lease of two (2) Konica Minolta BHC458 :Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up Color @\$.049 each billed quarterly.	KM BHC458	MON	390.00 USD	12 MON	4,680.00 USD
6 of 6	FY 2025: 60 month Lease of two (2) Konica Minolta BHC458 :Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up Color @\$.049 each billed quarterly.	KM BHC458	MON	390.00 USD	4 MON	1,560.00 USD
				Total	23,400.00 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M Health Science
Center-Accounts Payable
Do Not Mail Invoices
Email invoices to invoices@tamu.edu
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States