TEXAS A&M UNIVERSITY

## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

# Purchase Order

| Purchase Order Date | PO/Reference No. | Revision No. |
|---|---|---|
| **Feb 7, 2020** | **AB0517744** | **original** |

**Contact instructions for questions regarding this Purchase Order:**

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

**Buyer Contact:**

| Buyer | Buyer Email | Buyer Phone Number |
|---|---|---|
| cjt - Toler, Cherise | ctoler@tamu.edu | 979.845.5887 |

**Customer Contact:**

| | |
|---|---|
| Name: | Amy Garcia |
| Email: | AD-GARCIA@TAMU.EDU |
| Phone: | +1 979-458-2084 |

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/**

### Supplier Information

| | |
|---|---|
| Supplier Name | MITY-LITE INC |
| Address | 1301 W 400 N<br>OREM, UT 84057 US |
| Phone | +1 801-224-0589 |
| Fax | +1 801-224-6191 |
| FOB / FREIGHT | Destination |
| Pre-Pay & Add | No |
| Payment Terms | 0, Net 30 |
| Contract Number - Header | TXMAS-18-7105 |
| Contract Number - Line | *no value* |
| Quote number | na |

### Delivery Information

**Delivery Address**

| | |
|---|---|
| TAMUS Member: | 02-Texas A&M University (02) |
| Attn | Becky Arnold |
| Reed Arena | |
| Room | |
| 730 Olsen Blvd | |
| 1128 TAMU | |
| College Station, TX 77843-1128 | |
| United States | |

**Delivery Information**

| | |
|---|---|
| Required Delivery Date | |
| Ship Via | Best Carrier-Best Way |

### Notes to Supplier

**Shipping Instructions**

Note to Supplier: Confirming Order - Do not duplicate

**PO Clauses**

| | | | |
|---|---|---|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
| | 102 | TAMU Terms & Conditions | Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu. |

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|---|---|---|---|---|---|---|
| 1 of 4 | Chair | na | EA | 96.31 USD | 600 EA | 57,786.00 USD |
| 2 of 4 | Chair | na | EA | 90.45 USD | 60 EA | 5,427.00 USD |
| 3 of 4 | Cart | na | EA | 243.95 USD | 2 EA | 487.90 USD |
| 4 of 4 | Freight | na | EA | 1,937.60 USD | 1 EA | 1,937.60 USD |
| | | | | Total | | **65,638.50 USD** |

### Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

### Billing Address

Texas A&M University-Accounts Payable
***Do Not Mail Invoices***
Email invoices to invoices@tamu.edu
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States