

Event Summary - Printing of Aggiebound Magazine

Type	Invitation to Bid	Number	02-ADMI-ITB-1791
Stage Title	-	Organization	TAMU
Currency	US Dollar	Event Status	Awarded
Work Group	Admissions Office	Exported on	2/7/2020
Exported by	Cherise Toler	For Requisition	124176088
Created Document	-	Estimated Value	-
Payment Terms	-		

Bid and Evaluation

Respond by Proxy	Allow	Use Panel Questionnaire	No
Sealed Bid	Yes	Auto Score	No
		Cost Analysis	No
Alternate Items	No		

Visibility and Communication

Visible to Public Yes


Enter a short description for this public event

Renewable Contract for Printing of Aggiebound Magazine

Commodity Codes

None Added

Event Dates

Time Zone	CDT/CST - Central Standard Time (US/Central)
Released	-
Open	11/5/2019 12:00 AM CST
Close	12/3/2019 2:00 PM CST
Sealed Until	12/3/2019 2:00 PM
	 Show Sealed Bid Open Date to Supplier
Q&A Close	12/3/2019 2:00 PM CST

Description

Printing of Aggiebound Magazine - To Establish a Master Contract

Attention Bidders:

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as view other bid opportunities.

Please visit the following website to register:

<https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=TAMU>

If you have any questions in reference to registrations, please contact us at 979-845-2325.

All invitation for bid documents not submitted electronically via the AggieBid system will only be accepted via the following methods:

- Faxed to (979) 845-3800
- Express Mail (FedEx, UPS, etc.)
- US Postal Service
- Hand Delivered

At this time, no email responses are acceptable. If your response is received via email, your response may be disqualified.

All invitation for bid documents not submitted electronically via the AggieBid system must be returned on our form.

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located at <http://purchasing.tamu.edu/media/123743/bid tamu.pdf>

Physical Address:

Texas A&M University
Procurement Services
Agronomy Road
College Station TX 77843-1477
Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

Stage Description

No description available.

1 ★ Instructions To Supplier :

Please acknowledge that additional terms and conditions have been reviewed.

Prerequisite Content:

Note to Bidders

Insurance Requirement:

The successful vendor will, at its sole cost and expense, acquire and maintain in effect during the period of the Agreement, general and professional liability insurance and any employee compensation insurance as may be required by the laws of the country in which the successful vendor is organized.

Bidders shall submit a copy of insurance certificate with bid response for review by System Office of Risk Management with bid response.

Texas A&M University reserves the right to award all items to one vendor or split the award between two or more vendors, depending on the best value to the university.

Award

The award shall be made based on the following “Best Value Criteria”. Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the “Best Value” for the University.

- Vendor’s ability to meet the minimum specifications;
- Delivery requirement;
- Experience/past experience with vendor;
- The quality, availability and adaptability of equipment offered to required application.
- Quality of performance of previous services;
- Insurance Requirement;
- The acquisition price.

Texas A&M University reserves the right to accept or reject any or all bids, to waive in-formalities and technicalities, to accept the offer considered the most advantageous to the University.

Certification

I certify that I have read and agree to the terms above.

Supplier Must Also Upload a File:

No

Questions

★ Supplier Response Is Required

Page 1

Group 1

- | | | |
|-----|---|---|
| 1.1 | Delivery Terms: Quote delivery time, upon receipt of each order
Text (Single Line) | ★ |
| 1.2 | Shipping Terms: Quote Destination Freight Prepaid and Allowed. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in and provide estimated shipping cost.
Text (Single Line) | ★ |
| 1.3 | Insurance Requirement: Have you provided a sample certificate of insurance for evaluation with your bid response?
Yes/No | ★ |
| 1.4 | Payment Terms - Quote 100% Net 30 Upon Receipt, Installation and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in.
Text (Single Line) | ★ |
| 1.5 | Vendor to indicate contact person and contact phone and fax numbers where orders are to be placed: Contact: Telephone Number: Fax Number: Email:
Text (Multi-Line) | ★ |
| 1.6 | Renewal: Texas A&M University reserves the right to renew the awarded agreement for an additional four (4) years, one (1) year at a time, if mutually agreed upon by both parties with all terms and conditions remaining firm. If the renewal option is exercised, the awarded vendor may increase their contract price to reflect increases in the cost of providing the service. Vendors must quote a price adjustment factor in terms of a maximum percentage increase for each extension period. 9-1-20 - 8-31-21: % 9-1-21 - 8-31-22: % 9-1-22 - 8-31-23: % 9-1-23 - 8-31-24: % NOTE: If bidder fails to indicate a maximum percentage increase for each extension period, it will be assumed the percentage is zero (0%)
Text (Single Line) | ★ |
| 1.7 | Acknowledge that you have received, read and understand Addendum 1 and Addendum 2, which are attached to the bid in the "Buyer Attachments" section.
Yes/No | ★ |

Product Line Items

★ Required Product Line Items

Group P1

#	Item Name, Commodity Code, Description	Qty.	UOM	Target Price	Allow Alternates	Requested Delivery
P1.1	Printing/Publication of Aggiebound Magazine As Per Attached Detailed Specifications ★	7,500	EA - Each	-		-
82121506 - Publication printing 5617 /						
P1.2	Shipping	1	LO - Lot	-		-

Service Line Items

There are no Items added to this event.

Q&A Board

Subject = mailing (CRAFTSMAN PRINTERS INC.)

Private Thread

Q: The revised specifications state "Bulk Ship to Integ in Waco for Mailing." This implies that that all mailing functions including address imprinting will performed by Integ in Waco. Is this true?

Question added by: John Kirkpatrick

11/27/2019 12:31 PM CST

No Answer

Subject = Samples (Progress Printing Plus)

Public Thread

Q: Can you send sample copies of past issues of the publication for our review?

Question added by: Carl Danbury

11/18/2019 4:52 PM CST

A: Please see attached

Answered by: Cherise Toler

11/19/2019 4:05 PM CST

Subject = Aqueous coating (CAPITAL PRINTING CO LTD)

Public Thread

Q: If printing with UV inks (inks cured/set on press), is it still necessary to add Aqueous coating?

Question added by: Truett Holmes

11/18/2019 9:26 AM CST

A: Not necessary if cured on press

Answered by: Cherise Toler

11/19/2019 4:05 PM CST

Subject = Aggiebound Magazine 02-ADMI-ITB-1791 (CRAFTSMAN PRINTERS INC.)

Public Thread

Q: In the Print Request specifications section you require a specific paper - Polar Bear Velvet Digital. Digital would limit the paper size to a max of about 14x20". Is this correct or can larger offset sizes of Polar Bear be used?

Question added by: John Kirkpatrick

11/18/2019 8:39 AM CST

A: Larger offset paper can be used.

Answered by: Cherise Toler

11/18/2019 9:19 AM CST

Subject = mailing - labeling (Cenveo Worldwide Limited)

Public Thread

Q: As for mailing, is the expectation to have the mailing addresses inkjet on the magazine, or a label applied?

Question added by: John de la Cruz

11/13/2019 1:20 PM CST

A: The mailing address will be inkjet

Answered by: Cherise Toler

11/18/2019 9:17 AM CST

Subject = Digital Only (Progress Printing Plus)

Public Thread

Q: Based upon the paper specification, do you intend only to take bids for digital printing? And to that end, the printer is expected to fulfill mailing to individuals on an as needed basis rather than mailing to a larger group on a quarterly basis?

Question added by: Carl Danbury

11/13/2019 8:36 AM CST

A: No, please bid offset as well.

Answered by: Cherise Toler

11/18/2019 9:18 AM CST

Subject = finished size (Absolute Color)

Public Thread

Q: hi, can you double check the finished size on the magazine. It doesn't look right. thank you.

Question added by: Christy Nguyen

11/6/2019 7:57 AM CST

A: Should be 8-1/2 x 11 Finished (not 18x11)

Answered by: Cherise Toler

11/6/2019 8:15 AM CST