



## Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Feb 27, 2020</b>	<b>AB0523639</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
sak - King, Susan	sa-king@tamu.edu	979.845.3888
<b>Customer Contact:</b>		
Name:	Tristan Verley	
Email:	TVERLEY@TAMU.EDU	
Phone:		

## Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online:**  
<http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	CTWP LEASING HAYDAY INC DBA	<b>Delivery Address</b>	
Address	3730 FRANKLIN AVE WACO, TX 767107330 US	TAMUS Member:	23-Texas A&M Health Science Center (23)
Phone	+1 254-752-0376	Attn:	Student Affairs
FOB / FREIGHT	Destination	COP-Finance & Administration	
Pre-Pay & Add	No	MSC131	
Payment Terms	0, Net 30	Room	201
Contract Number - Header	DIR-CPO-4439	1010 West Ave B	
Contract Number - Line	<i>no value</i>	Kingsville, TX 78363	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

## Notes to Supplier

### Shipping Instructions

Note to Supplier

REF: Quote dated 2/26/20  
 REF: DIR-CPO-4439  
 Period of Svc: 3/10/2020- 2/9/25  
 See Attachment

Konica Minolta bizhub C458  
 45 pages/prints per minute  
 300 Sheet Single Pass Automatic Document Feeder (current is 220)  
 Automatic Two Sided Copies  
 Large Capacity Paper Supply  
 Stapling Finisher  
 Configured As:  
 Network Color PS/PCL Printer  
 Network Color Scan to E-Mail and File  
 Scan to/Print from USB

Fax

Leasing 60 Month Lease-\$295.00/month

Includes service, parts, labor, drum, toner and staples. No black and white overages. Includes 6000 Color copies/prints per quarter. Color overages @\$.05004 each billed quarterly.

The new Konica Minolta will be part of the Fleet Management contract between CTWP and Texas A&M University. You will receive a 4% rebate check annually.

Attachments for supplier

CTWP SA-PP copier...

Attachment A - C...

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	FY20 MARCH -AUG Konica Minolta bizhub C458 Copier Lease	NA	MON	295.00 USD	6 MON	1,770.00 USD
2 of 6	FY21 SEPT-AUG Konica Minolta bizhub C458 Copier Lease	NA	MON	295.00 USD	12 MON	3,540.00 USD
3 of 6	FY22 SEPT-AUG Konica Minolta bizhub C458 Copier Lease	NA	MON	295.00 USD	12 MON	3,540.00 USD
4 of 6	FY23 SEPT-AUG Konica Minolta bizhub C458 Copier Lease	NA	MON	295.00 USD	12 MON	3,540.00 USD
5 of 6	FY24 SEPT-AUG Konica Minolta bizhub C458 Copier Lease	NA	MON	295.00 USD	12 MON	3,540.00 USD
6 of 6	FY25 SEPT - FEB Konica Minolta bizhub C458 Copier Lease	NA	MON	295.00 USD	6 MON	1,770.00 USD
Total						<b>17,700.00 USD</b>

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M Health Science  
Center-Accounts Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to invoices@tamu.edu  
750 Agronomy Road - Suite 3101  
6000 TAMU  
College Station, TX 77843-6000  
United States