

Detailed Bid Specifications
Reference: 02LIBR-ITB-2111
Equipto Shelving Project

Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<p>**Please note: This bid has been posted on the Electronic State Business Daily (ESBD) website: http://esbd.cpa.state.tx.us/ It is the bidder's responsibility to check this site for any addendum's that may be posted.**</p> <p>Texas A&M University, College Station, TX is seeking bids for Equipto shelving units and accessories meeting the following terms; conditions; and specifications listed below.</p> <p>Bidder must bid FOB Destination or give an estimate of freight charges that will be used in the bid evaluation.</p> <p><u>Site Visit:</u></p> <p><u>A site visit might be required.</u> Contact Jim Smith at 979-862-3465 to make arrangements for the site visit. Site visit location will be at the Texas A&M University Libraries, Records Management; Purchasing & Stores Bldg., 330 Agronomy Road, Suite 160, College Station, TX. <u>If bidding vendor has not supplied product in the past and would like to bid, the site visit is highly suggested.</u> Bidders must make the site visit at their expense. For additional information please contact Marla Young, Buyer, at meyoung@tamu.edu.</p> <p>**Only contact Jim Smith if your company has intentions on providing a bid**</p> <p><u>Insurance Requirement:</u></p> <p>Vendor will be required to provide proof of insurance in the amounts indicated in the attached 2 page insurance document.</p> <p>The University System shall be listed as an additional insured party under each policy of insurance covering this project.</p> <p><u>Best Value Award Criteria:</u></p> <p>In accordance with Texas Education Code 51.9335, Texas A&M University shall make the award based on, but not limited to, the following best value criteria:</p> <ul style="list-style-type: none"> - The purchase price - The reputation of the vendor and of the vendor's goods or services - The quality of the vendor's goods or services - The extent to which the goods or services meet the institution's needs - The vendor's past relationship with the institution - The impact on the ability of the institution to 					



Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<p>comply with laws and rules relating to historically underutilized businesses and to the procurement of goods and service from persons with disabilities</p> <ul style="list-style-type: none">- The total long-term cost to the institution of acquiring the vendor’s goods or services- Any other relevant factor that a private business entity would consider in selecting a vendor- The use of material in construction or repair to real property that is not proprietary to a single vendor unless the institution provide written justification in the request for bids for us of the unique material specified <p>Other relevant factors deemed necessary to evaluate the offer and determine the best value for the University:</p> <ul style="list-style-type: none">- Vendor’s ability to meet the minimum specifications- Delivery requirement- The quality, availability and adaptability of equipment offered to required application- Minimum order- References- Escalation percentages- Sample(s), if requested- Presentation(s), if requested- Insurance requirements <p>By submitting a bid in response to this solicitation, bidder agrees to the selection and award process, and accepts Texas A&M University’s judgment and decision of award. Texas A&M reserves the right to accept or reject any or all bids, waive informalities and technicalities, and accept the offer considered the most advantageous to the University. Texas A&M reserves the right to make the decision as to the system, product or service best meets the minimum specifications and best suits the needs of the University. The decision by Texas A&M University is final.</p> <p>*****</p> <p>Attention Bidders</p> <p>Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as view other bid opportunities.</p> <p>Please visit the following website to register: https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=TAMU</p> <p>If you have any questions in reference to registrations, please contact us at 979-845-2325.</p> <p>*****</p> <p>All invitation for bid documents not submitted electronically</p>					

Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<p>via the AggieBid system will only be accepted via the following methods:</p> <ul style="list-style-type: none"> -Express Mail (FedEx, UPS, etc.) -US Postal Service -Hand Delivered -Email to tamuaggiebid@tamu.edu <p>All invitation for bid documents not submitted electronically via the AggieBid system must be returned on our form.</p> <p>As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located at: http://purchasing.tamu.edu/media/123743/bid_tamu.pdf</p> <p>Physical Address:</p> <p>Texas A&M University Procurement Services Agronomy Road College Station TX 77843-1477</p> <p>NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.</p>					
1	<p>Examine (9) double-sided ranges of existing shelving as indicated in "yellow" (diagram can be found under bid attachments) to confirm they meet Equiptos' engineering specifications.</p> <ul style="list-style-type: none"> - Complete adjustments to shelving to ensure each 15'H stacked section consists of (2) back sway braces; (4) side braces (4-8) upright clamps per side and necessary components to meet factory specifications. NOTE: each of the (9) double-sided ranges are (17) sections in length. Owner to offload one side of each double-sided range for installer to gain access. 	1	LOT			
2	Provide labor and materials to install (16) 15'H double-sided sections as indicated in "orange" (diagram can be found under bid attachments) on drawing.	1	LOT			
3	Provide extra stock materials to equal (7) 15'H double-sided sections of shelving (indicated in "red" on the diagram. Diagram can be found under bid attachments.	1	LOT			
	<p><u>ADDITIONAL INFORMATION:</u></p> <ul style="list-style-type: none"> - Equipto materials only to match existing - Equipto authorized installers only - Awarded vendor to use extra stock materials provided by owners and order remaining items needed to complete the project 					



Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<ul style="list-style-type: none">- Approximate inventory list is attached under bid attachments- Awarded vendor responsible for confirming counts and ordering necessary components- Any additional upright frames to be 15' long – vs – stacking (2) 7.5' uprights- Equip to custom paint to match existing – paint color is “Premium Smooth Warm White”- Installers to provide a final inspections with customer prior to acceptance.					
	TOTAL					