



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 21, 2020	AB0537920	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Cheryl JuneK	
Email:	CJUNEK@MAYS.TAMU.EDU	
Phone:	+1 979-845-4987	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	
Fax	+1 936-295-5264	Business Admin-Dean	
FOB / FREIGHT	Destination	Wehner Bldg.	
Pre-Pay & Add	No	Room	440
Payment Terms	0, Net 30	4113 TAMU	
Contract Number - Header	no value	College Station, TX 77843-4113	
Contract Number - Line	no value	United States	
Quote number	22225	Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Furnish and Installation as per E&I Contract #CNR01146, HBI Office Solutions Quote #22225 and Installation Terms and Conditions

Attachments for supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online:

<http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 33	Campfire; Paper TableBASE :2536 BLACKWOOD (HPL) OPTIONS * * OPTIONS * *TBL OPTS *OPT:TABLE OPTIONSGLASS NO PAPER WITH GLASS TOP	TS4TPT-1	EA	556.15 USD	1 EA	556.15 USD
	Supplier Part BID=589276::ITM=244950::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS4TPT					
2 of 33	Credenza-Buffer, Open shelf / doors,24D x 78WBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSLAT STD:FLAT EDGE PROFILEDOOR OPT *OPT:DOOR OPTIONSWITHLOCK	TS5ACSB2478P-2	EA	1,154.93 USD	1 EA	1,154.93 USD
	Supplier Part BID=589276::ITM=244951::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5ACSB2478P					
3 of 33	Reply; Chair, Mesh, Leg base, ArmsBACK :AR02 BLACKFRAME :7207 BLACKUPHLSTRY:59DH GRADED IN PR. GRP. 8 DESIGNTEX Purchaser: VENDOR Pattern: PENNANT -3965 Color: MEADOW -901 Direction: VERTICALOPTIONS * * OPTIONS * *CASTERS	466452MT-3	EA	395.38 USD	6 EA	2,372.28 USD
	Supplier Part BID=589276::ITM=244952::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID 466452MT					
4 of 33	Table base-Panel, 24D x 42W x 28HBASIC :24L0 GRAPHITE WALNUT (LPL)	TS5ATBP72-4	EA	220.50 USD	1 EA	220.50 USD
	Supplier Part BID=589276::ITM=244953::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5ATBP72					
5 of 33	Table top-Rectangular, 36D x 72WTOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSLAT STD:FLAT EDGE PROFILEPOWER *OPT:POWER OPTIONSNOW PWR NO POWER	TS5ATRE3672-5	EA	327.32 USD	1 EA	327.32 USD
	Supplier Part BID=589276::ITM=244954::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5ATRE3672					
6 of 33	Thoughtful; Chair-LoungeUPHOLS :5999 MISC FABRIC DESIGNTEX Purchaser: VENDOR Pattern: BEAD -3883 Color: PLATINUM/SLATE -802 Direction: VERTICALWDFINISH:3712	385-6	EA	1,804.88 USD	2 EA	3,609.76 USD

	FC/OP NATURAL WALNUTOPTIONS * * OPTIONS * *WELT OPT *OPT:WELT OPTIONN					
	Supplier Part BID=589276::ITM=244955::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	385			
7 of 33	Steelcase Series 1; Chair-TaskBack Finish: 3D Microknit 5T29 - GRAPHITEBack Color Scheme: Contrasting Outer BackOuter Back Finish: Plastic - PG1 6249 -PLATINUM SOLIDSeat Finish: Buzz2 5F05 - BURGUNDYFrame Finish: Plastic - PG1 6053 - SEAGULLArm Type: Arm	435A00-7	EA	330.44 USD	4 EA	1,321.76 USD
	Supplier Part BID=589276::ITM=244956::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	435A00			
8 of 33	Bridge, 24D x 30WBASIC :24L0 GRAPHITE WALNUT (LPL)TOP- SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEGROMMET *OPT:GROMMET OPTIONSGRMT STD:GROMMETBP OPTS	TS5ABR2430-8	EA	175.42 USD	1 EA	175.42 USD
	Supplier Part BID=589276::ITM=244957::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	TS5ABR2430			
9 of 33	Cabinet-Overhead storage, Credenza,4 doors, 16D x 72W x 36HBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEDOOR OPT *OPT:DOOR OP	TS5ASMD72-9	EA	749.21 USD	1 EA	749.21 USD
	Supplier Part BID=589276::ITM=244958::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	TS5ASMD72			
10 of 33	Classic Payback; Bookcase,14D x 36W x 29 1/2HBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILE	TS5AB293614-10	EA	259.70 USD	1 EA	259.70 USD
	Supplier Part BID=589276::ITM=244959::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	TS5AB293614			
11 of 33	Classic Payback; Bookcase,14D x 36W x 72HBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILE	TS5AB723614-11	EA	392.49 USD	1 EA	392.49 USD
	Supplier Part BID=589276::ITM=244960::RID=0::DLR=212 Auxiliary ID					

		Manufacturer Part ID	TS5AB723614			
12 of 33	Credenza-Single pedestal, Right hand,24D x 72WBASIC :24L0 GRAPHITE WALNUT (LPL)LOCK :9201 POLISHED CHROMETOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEEP OPT	TS5ACS2472R-12	EA	687.47 USD	1 EA	687.47 USD
	Supplier Part BID=589276::ITM=244961::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	TS5ACS2472R			
13 of 33	Lateral file-Freestanding, 4 drawers,20D x 36W x 58HBASIC :24L0 GRAPHITE WALNUT (LPL)LOCK :9201 POLISHED CHROMETOP-SURF:24L0 GRAPHITE WALNUT (LPL) OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEPUL	TS5ALATF4-13	EA	1,156.40 USD	1 EA	1,156.40 USD
	Supplier Part BID=589276::ITM=244962::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	TS5ALATF4			
14 of 33	Reply; Chair, Mesh, Leg base, ArmsBACK :AR02 BLACKFRAME :7207 BLACKUPHLSTRY:59DH GRADED IN PR. GRP. 8 DESIGNTEX Purchaser: VENDOR Pattern: PENNANT -3965 Color: MEADOW -901 Direction: VERTICALOPTIONS * * OPTIONS * *CASTERS	466452MT-14	EA	367.82 USD	4 EA	1,471.28 USD
	Supplier Part BID=589276::ITM=244963::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	466452MT			
15 of 33	Shell-Desk, Jetty, Left hand, 24DL x 72WBASIC :24L0 GRAPHITE WALNUT (LPL)LEGS :4799 PLATINUM METALLICTOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEFRONT	TS5AJC2472L-15	EA	730.59 USD	1 EA	730.59 USD
	Supplier Part BID=589276::ITM=244964::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	TS5AJC2472L			
16 of 33	Table base-X, Steel, 35D x 35W x 28HBASIC :4799 PLATINUM METALLIC	TS5ATBXS-16	EA	280.28 USD	1 EA	280.28 USD
	Supplier Part BID=589276::ITM=244965::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	TS5ATBXS			
17 of 33		TS5ATRND48-17	EA	252.84 USD	1 EA	252.84 USD

	Table top-Round, 48 diaTOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS ** OPTIONS **EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILE					
	Supplier Part BID=589276:::ITM=244966:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID TS5ATRND48				
18 of 33	Think; Chair, 3D knitFrame Finish: Smooth Metallic 4799 - PLATINUM METALLICBack Finish: 3D Knit 5092 - GRAPHITESeat Finish: Buzz2 5F05 - BURGUNDYHeadrest Option: No HeadrestCoat Hanger: No Coat HangerArm Type: ArmlessLumbar Option: Adjustable LumbarCylin	465A300-18	EA	552.00 USD	1 EA	552.00 USD
	Supplier Part BID=589276:::ITM=244967:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID 465A300				
19 of 33	Cabinet-Storage, 2 drawer lateral file,24D x 36W x 72HBASIC :24L0 GRAPHITE WALNUT (LPL)LOCK :9201 POLISHED CHROMETOP-SURF:24L0 GRAPHITE WALNUT (LPL) OPTIONS ** OPTIONS **EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILED	TS5ASCL247-19	EA	1,283.31 USD	1 EA	1,283.31 USD
	Supplier Part BID=589276:::ITM=244968:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID TS5ASCL247				
20 of 33	Classic Payback; Bookcase,14D x 36W x 29 1/2HBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS ** OPTIONS **EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILE	TS5AB293614-20	EA	259.70 USD	2 EA	519.40 USD
	Supplier Part BID=589276:::ITM=244969:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID TS5AB293614				
21 of 33	Reply; Chair, Mesh, Leg base, ArmsBACK :AR02 BLACKFRAME :7207 BLACKUPHLSTRY:59DH GRADED IN PR. GRP. 8 DESIGNTEX Purchaser: VENDOR Pattern: PENNANT -3965 Color: MEADOW -901 Direction: VERTICALOPTIONS ** OPTIONS **CASTERS	466452MT-21	EA	367.82 USD	2 EA	735.64 USD
	Supplier Part BID=589276:::ITM=244970:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID 466452MT				
22 of 33	Return-Desk height, Left hand, 24D x 60WBASIC :24L0 GRAPHITE WALNUT (LPL)LOCK :9201 POLISHED CHROMETOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS **EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEGROMMET *O	TS5AR2460L-22	EA	603.19 USD	1 EA	603.19 USD

	Supplier Part BID=589276::ITM=244971::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5AR2460L					
23 of 33	Shell-Desk, Jetty, Right hand, 24D x 78WBASIC :24L0 GRAPHITE WALNUT (LPL)LEGS :4799 PLATINUM METALLICTOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEFRONT	TS5AJC2478R-23	EA	805.07 USD	1 EA	805.07 USD
	Supplier Part BID=589276::ITM=244972::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5AJC2478R					
24 of 33	Think; Chair, 3D knitFrame Finish: Smooth Metallic 4799 - PLATINUM METALLICBack Finish: 3D Knit 5092 - GRAPHITESeat Finish: Buzz2 5F05 - BURGUNDYHeadrest Option: No HeadrestCoat Hanger: No Coat HangerArm Type: Height,Width,Pivot,Depth ArmLumbar Option: A	465A300-24	EA	688.50 USD	1 EA	688.50 USD
	Supplier Part BID=589276::ITM=244973::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID 465A300					
25 of 33	Bridge, 24D x 42WBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEGROMMET *OPT:GROMMET OPTIONSGRMT STD:GROMMETBP OPTS	TS5ABR2442-25	EA	204.82 USD	1 EA	204.82 USD
	Supplier Part BID=589276::ITM=244974::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5ABR2442					
26 of 33	Classic Payback; Bookcase,14D x 36W x 29 1/2HBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILE	TS5AB293614-26	EA	259.70 USD	2 EA	519.40 USD
	Supplier Part BID=589276::ITM=244975::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5AB293614					
27 of 33	Classic Payback; Bookcase,14D x 36W x 72HBASIC :24L0 GRAPHITE WALNUT (LPL)TOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILE	TS5AB723614-27	EA	392.49 USD	2 EA	784.98 USD
	Supplier Part BID=589276::ITM=244976::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS5AB723614					

28 of 33	Credenza-Single lateral file, Left hand,24D x 72WBASIC :24L0 GRAPHITE WALNUT (LPL)LOCK :9201 POLISHED CHROMETOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEEP OPT	TS5ACL2472L-28	EA	861.91 USD	1 EA	861.91 USD
	Supplier Part BID=589276:::ITM=244977:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID TS5ACL2472L				
29 of 33	Reply; Chair, Mesh, Leg base, ArmsBACK :AR02 BLACKFRAME :7207 BLACKUPHLSTRY:59DH GRADED IN PR. GRP. 8 DESIGNTEX Purchaser: VENDOR Pattern: PENNANT -3965 Color: MEADOW -901 Direction: VERTICALOPTIONS * * OPTIONS * *CASTERS	466452MT-30	EA	367.82 USD	4 EA	1,471.28 USD
	Supplier Part BID=589276:::ITM=244978:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID 466452MT				
30 of 33	Shell-Desk, Jetty, Right hand, 24D x 78WBASIC :24L0 GRAPHITE WALNUT (LPL)LEGS :4799 PLATINUM METALLICTOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILEFRONT	TS5AJC2478R-31	EA	805.07 USD	1 EA	805.07 USD
	Supplier Part BID=589276:::ITM=244979:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID TS5AJC2478R				
31 of 33	Table base-X, Steel, 35D x 35W x 28HBASIC :4799 PLATINUM METALLIC	TS5ATBXS-32	EA	280.28 USD	1 EA	280.28 USD
	Supplier Part BID=589276:::ITM=244980:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID TS5ATBXS				
32 of 33	Table top-Round, 48 diaTOP-SURF:24L0 GRAPHITE WALNUT (LPL)OPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT STD:FLAT EDGE PROFILE	TS5ATRND48-33	EA	252.84 USD	1 EA	252.84 USD
	Supplier Part BID=589276:::ITM=244981:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID TS5ATRND48				
33 of 33	Think; Chair, 3D knitFrame Finish: Smooth Metallic 4799 - PLATINUM METALLICBack Finish: 3D Knit 5092 - GRAPHITESeat Finish: Buzz2 5F05 - BURGUNDYHeadrest Option: No HeadrestCoat Hanger: No Coat HangerArm Type: Height,Width,Pivot,Depth ArmLumbar Option: A	465A300-34	EA	688.50 USD	1 EA	688.50 USD
	BID=589276:::ITM=244982:::RID=0:::DLR=212					

	Supplier Part Auxiliary ID	
	Manufacturer Part ID	465A300
Total		26,774.57 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.	Texas A&M University-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States