

Event Summary - Welcome Kits for Students; College Station and Galveston Campus

Type	Invitation to Bid	Number	02-VPSS-ITB-2273
Stage Title	-	Organization	TAMU
Currency	US Dollar	Event Status	Awarded
Work Group	VP-Student Affairs	Exported on	7/1/2020
Exported by	Patricia Winkler	For Requisition	132283247
Created Document	-	Estimated Value	78,120.02 USD
Payment Terms	-		

Bid and Evaluation

Respond by Proxy	Allow	Use Panel Questionnaire	No
Sealed Bid	Yes	Auto Score	No
		Cost Analysis	No
Alternate Items	No		

Visibility and Communication

Visible to Public Yes

Enter a short description for this public event

Welcome Kits for Texas A&M University Residence Life Students

Commodity Codes

None Added

Event Dates

Time Zone	CDT/CST - Central Standard Time (US/Central)
Released	-
Open	6/5/2020 12:00 AM CDT
Close	6/12/2020 2:00 PM CDT
Sealed Until	6/12/2020 2:00 PM
	Show Sealed Bid Open Date to Supplier
Q&A Close	6/12/2020 2:00 PM CDT

Description

Welcome Kits for Texas A&M University Residence Life Students located in College Station, TX and Galveston, TX. IMPORTANT - Delivery must be received the week of July 27-31, 2020.

Attention Bidders:

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as view other bid opportunities.

Please visit the following website to register:

<https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=TAMU>

If you have any questions in reference to registrations, please contact us at 979-845-2325.

All invitation for bid documents not submitted electronically via the AggieBid system will only be accepted via the following methods:

-Email - tamuaggiebid@tamu.edu

-Express Mail (FedEx, UPS, etc.)

-US Postal Service

-Hand Delivered

All invitation for bid documents not submitted electronically via the AggieBid system must be returned on our form.

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located

at <http://purchasing.tamu.edu/media/123743/bidtamupdf>

Physical Address:

Texas A&M University
Procurement Services
Agronomy Road
College Station TX 77843-1477
Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

Stage Description

No description available.

Prerequisites

★ Required to Enter Bid

1 ★ Instructions To Supplier :

Please acknowledge that additional terms and conditions have been reviewed

Certification

I certify that I have read and agree to the terms above.

Supplier Must Also Upload a File:

No

Prerequisite Content:

Award

In accordance with Texas Education Code 51.9335, Texas A&M University shall make the award based on, but not limited to, the following best value criteria:

- The purchase price;
- The reputation of the vendor and of the vendor's goods or services;
- The quality of the vendor's goods or services;
- The extent to which the goods or services meet the institution's needs;
- The vendor's past relationship with the institution;
- The impact on the ability of the institution to comply with laws and rules relating to historically underutilized businesses and to the procurement of goods and services from persons with disabilities;
- The total long-term cost to the institution of acquiring the vendor's goods or services;
- Any other relevant factor that a private business entity would consider in selecting a vendor; and
- The use of material in construction or repair to real property that is not proprietary to a single vendor unless the institution provides written justification in the request for bids for use of the unique material specified.

Other relevant factors deemed necessary to evaluate the offer and determine the best value for the University:

- Vendor's ability to meet the minimum specifications;
- Delivery requirement;
- The quality, availability and adaptability of equipment offered to required application.

By submitting a bid in response to this solicitation, bidder agrees to the selection and award process, and accepts Texas A&M University's judgment and decision of award. Texas A&M reserves the right to accept or reject any or all bids, waive informalities and technicalities, and accept the offer considered the most advantageous to the University. Texas A&M reserves the right to make the decision as to the system, product or service best meets the minimum specifications and best suits the needs of the University. The decision by Texas A&M University is final.

Buyer Attachments

Detailed Specifications	02-VPSS-ITB-2273.docx	../Attachments/02-VPSS-ITB-2273.docx
TAMU Standard Terms & Condition		http://purchasing.tamu.edu/media/123743/bid tamu.pdf

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Group 1

- 1.1 Payment Terms - Quote 100% Net 30 Upon Receipt and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in. ★
Text (Single Line)
- 1.2 Shipping Terms: Quote Destination Freight Prepaid and Allowed. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in and provide estimated shipping cost. ★
Text (Single Line)
- 1.3 Collegiate License - Confirm you already have your collegiate license in place ★
Yes/No

Renewal

Texas A&M reserves the right to renew the awarded agreement for an additional four (4) years, one (1) year at a time, if mutually agreed upon by both parties with all terms and conditions remaining firm.
- 1.4 In the event of renewal, the vendor may increase the contract price by the quoted price escalation quoted for each extension period. ★
First Year - %
Second Year - %
Third Year - %
Fourth Year - %

NOTE: If bidder fails to indicate a maximum percentage escalation for each extension period, it will be assumed the percentage zero (0%).
Text (Single Line)
- 1.5 Delivery - Confirm you are able to meet the required delivery timeline - July 27-31, 2020. ★
Yes/No
- 1.6 If no - indicate your best delivery timeline
Text (Single Line)
- 1.7 Product(s) Offered - Upload your product literature to be utilized for evaluation. ★
File Upload
- 1.8 Indicate order placement date required in order to meet the requested delivery date ★
Text (Single Line)
- 1.9 Vendor to indicate contact person and contact phone and fax numbers where orders are to be placed: Contact: Telephone Number: Fax Number: Email: ★
Text (Multi-Line)

Product Line Items

★ Required Product Line Items

Group P1

#	Item Name, Commodity Code, Description	Qty.	UOM	Target Price	Allow Alternates	Requested Delivery
P1.1	Drawstring Backpack ★ 80141605 - Promotional merchandise 5242 / Drawstring Backpack, per detailed specifications - College Station Campus	12,000	EA - Each	-		-
P1.2	Drawstring Backpack ★ 80141605 - Promotional merchandise 5242 / Drawstring Backpack per detailed specifications - Galveston TX Campus.	2,000	EA - Each	-		-
P1.3	Hand Sanitizer ★ 80141605 - Promotional merchandise 5242 / Hand Sanitizer, per detailed specifications - College Station TX Campus	12,000	EA - Each	-		-
P1.4	Hand Sanitizer ★ 80141605 - Promotional merchandise 5242 / Hand Sanitizer, per detailed specifications - Galveston TX campus	2,000	EA - Each	-		-
P1.5	Face Mask ★ 80141605 - Promotional merchandise 5242 / Face Mask, per detailed specifications - College Station, TX campus	12,000	EA - Each	-		-
P1.6	Face Mask ★ 80141605 - Promotional merchandise 5242 / Face Mask, per detailed specifications - Galveston TX campus	2,000	EA - Each	-		-
P1.7	Thermometer ★ 80141605 - Promotional merchandise 5242 / Thermometer, per detailed specifications - College Station, TX campus	12,000	EA - Each	-		-
P1.8	Thermometer ★ Thermometer, per detailed specifications - Galveston, TX campus	2,000	EA - Each	-		-
P1.9	Assembly of "Kit" ★ Assembly of "Kit" per detailed specifications - College Station and Galveston, TX campus	14,000	EA - Each	-		-

Service Line Items

There are no Items added to this event.

Price Components

There are no Price Components added to this event.

Reference AggieBid # 02-VPSS-ITB-2273
Welcome Kits for Students – College Station and Galveston Campus

Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<p>Texas A&M University, Residence Life is requesting pricing on the following items to be provided as a Welcome Kit to our students on the College Station and Galveston campus this August, 2020.</p> <p>Collegiate License:</p> <p>The successful vendor must already have their collegiate license in place at the time of bidding. For information on collegiate licensing, reach out to Collegiate Licensing Office of Texas A&M University at 979-845-4621 or https://trademarks.tamu.edu/become-licensed/</p> <p>Items that have the maroon color shall follow the brand guide colors at:</p> <p>https://brandguide.tamu.edu/visual-style/brand-colors.html</p> <p>Pricing:</p> <p>All pricing must incorporate all artwork fees; setup fees; printing fees; packaging fees; processing fees, etc.</p> <p>Inspection and Acceptance:</p> <p>The customer reserves the right to inspect shipments after delivery and to reject any items that are defective; damaged; or inferior craftsmanship; or not in compliance with specifications as to quality. If the customer determines that at least 2% of the whole order per item is not acceptable, then the entire order may be rejected. The customer reserves the right to cancel the order if at least 2% of the order is unacceptable. Customer will have 30 business days to file dispute for damaged items.</p> <p>Renewal:</p> <p>Texas A&M reserves the right to renew the awarded agreement for an additional four (4) years, one (1)</p>					

1477 TAMU
P.O. Box 30013
College Station, TX 77842-3013

Tel. 979.845.4570 Fax. 979.845.3800
<http://purchasing.tamu.edu>

Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<p>year at a time, if mutually agreed upon by both parties with all terms and conditions remaining firm.</p> <p>In the event of renewal, the vendor may increase the contract price by the quoted price escalation quoted for each extension period.</p> <p>First Year - %</p> <p>Second Year - %</p> <p>Third Year - %</p> <p>Fourth Year - %</p> <p>NOTE: If bidder fails to indicate a maximum percentage escalation for each extension period, it will be assumed the percentage zero (0%).</p> <p>Cancellation:</p> <p>Upon award, this agreement is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using agency.</p> <p>Texas A&M reserves the right to cancellation within thirty (30) days written notice.</p> <p>Unacceptable performance by the vendor may be cause for immediate cancellation if deemed necessary by TAMU Procurement Services.</p> <p>Delivery:</p> <p>This request is for the College Station and Galveston campus. All items will be the same, but deliveries will be made to the College Station and Galveston campus.</p> <p>Imprinting:</p> <p>Imprints will be different for College Station and Galveston campus.</p>					
1.	<p>Drawstring Backpack</p> <p>17 x 20 nylon or polyester 2-drawstring backpack. Backpack color maroon or black. One color front imprint. Print design specified at time of order.</p> <p>TAMU is willing to accept a backpack of larger size, but not smaller.</p> <p>College Station, TX campus</p>	12000	EA			

Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
2.	Drawstring Backpack, specifications as per item #1 Galveston, TX campus	2000	EA			
3.	Hand Sanitizer 2 ounce Hand Sanitizer, clear plastic bottle. United States made and branded. Minimum of 60% alcohol. Up to a 4 CP imprint on front. Print design specified at time of order. College Station, TX campus	12000	EA			
4.	Hand Sanitizer, specifications as per item #3 Galveston, TX campus	2000	EA			
5.	Face Mask 3-ply washable & reusable face mask, 2 ply cotton with 1 ply polyester. Adjustable elastic ear loops. Face mask color maroon or black. 4 CP sublimation printed. Print design specified at time of order. College Station, TX campus	12000	EA			
6.	Face Mask, specifications as per item #5 Galveston, TX campus	2000	EA			
7.	Thermometer Forehead strip thermometer, reusable, temperature reading in Fahrenheit, no imprint. College Station, TX campus	12000	EA			
8.	Thermometer, specifications as per item #7 Galveston, TX campus	2000	EA			
9.	Assembly of "Kit" The successful vendor must be able to "kit" the hand sanitizer, face mask and thermometer strip into the backpacks prior to shipping. Kits must be delivered to the College Station and Galveston campus by the week of July 27-31.	14000	EA			
	Note To Bidders: Bidders are requested to provide written literature on all products offered. Failure to do so may result in the disqualification of your response.					

Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<p>Award</p> <p>In accordance with Texas Education Code 51.9335, Texas A&M University shall make the award based on, but not limited to, the following best value criteria:</p> <ul style="list-style-type: none"> - The purchase price; - The reputation of the vendor and of the vendor's goods or services; - The quality of the vendor's goods or services; - The extent to which the goods or services meet the institution's needs; - The vendor's past relationship with the institution; - The impact on the ability of the institution to comply with laws and rules relating to historically underutilized businesses and to the procurement of goods and services from persons with disabilities; - The total long-term cost to the institution of acquiring the vendor's goods or services; - Any other relevant factor that a private business entity would consider in selecting a vendor; and - The use of material in construction or repair to real property that is not proprietary to a single vendor unless the institution provides written justification in the request for bids for use of the unique material specified. <p>Other relevant factors deemed necessary to evaluate the offer and determine the best value for the University:</p> <ul style="list-style-type: none"> - Vendor's ability to meet the minimum specifications; - Delivery requirement; - The quality, availability and adaptability of equipment offered to required application. - Escalation percentages <p>By submitting a bid in response to this solicitation, bidder agrees to the selection and award process, and accepts Texas A&M University's judgment and decision of award. Texas A&M reserves the right to accept or reject any or all bids, waive informalities and technicalities, and accept the offer considered the most advantageous to the University. Texas A&M reserves the right to make the decision as to the system, product or service best meets the minimum specifications and best suits the needs of the University. The decision by Texas A&M University is final</p>					

