

**GENERAL TERMS & CONDITIONS
FOR USE OF FACILITIES
AT CASPER COLLEGE, SUMMER 2019**

THIS AGREEMENT made and entered into this 8th day of March, 2019, by and between CASPER COMMUNITY COLLEGE DISTRICT, "College," and "Texas A&M University, a member of the Texas A&M University System, and agency of the State of Texas, on behalf of its Institute for Quantum Science and Engineering."

"Lessee," whether one or more, WITNESSETH that:

WHEREAS, the lessee desires to use the following facilities owned by the College:

Residence Hall Complex

Facilities for approximately _____ men

Facilities for approximately _____ women

For the following purposes:

housing of students and chaperones participating in the Institute for Quantum Studies and it is the desire of the parties hereto to set forth herein their agreement with respect to such use of the College facilities at the times indicated hereinafter;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

COLLEGE AGREES:

1. To lease to the Lessee the hereinabove described College facilities for the purpose above set forth for the following times:

Residence Hall facilities:

Sunday, July 21, 2019 (arrival no earlier than noon) through
Saturday, July 27, 2019 (departure no later than noon)

2. To furnish Campus Security personnel to maintain College parking, conduct and other pertinent College rules, regulations and policies.

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3. To furnish maintenance technicians, such as electricians and plumbers, as well as custodial staff to maintain the normal operations and equipment of the herein above mentioned college facilities.

4. To furnish insurance coverage, as deemed appropriate by the College, for College owned facilities and equipment as well as College employees performing their normal and/or assigned duties.

THE LESSEE AGREES:

1. To pay the College, within 30 days of July 27, 2019, for the following fees of:

\$30.00 per night per person staying in the residence hall for double occupancy and/or \$50.00 per night per person staying in the residence hall for single occupancy (**guests must bring towels, pillows & bedding**). Deadline for participant numbers is June 21, 2019.

All food service needs must be arranged through the Sodexo Campus Food Service Manager Angie Alexander at 307-268-2126. You must also contact Sodexo two (2) weeks prior to your event with final numbers. All other facility accommodations must be made with Bell Stapleton, Facilities Scheduler at 268-2265.

2. To obtain all necessary parental permissions, permanent address information and emergency medical and/or contact information for all participants staying in the residence halls.

3. To reimburse the College for all vandalism or damages to Casper College property incurred by students, guests and sponsors. (Facilities will be inspected prior to occupancy and/or use to assure all equipment and facilities are in good condition and functional; any discrepancies shall be noted and agreed upon prior to occupancy and/or use.)

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4. To provide medical releases for all delegates.
5. To finalize participant numbers for housing billing purposes at the conclusion of the activity.
6. To the extent permitted by the constitution and the laws of the State of Texas A&M University Texas, ~~Texas Engineering Experiment Station~~ agrees to hold the College harmless for personal injury and property damage or loss or any other claim or demand as a result of the activities of the Lessee in and upon the facilities above described prior to, during and after the period hereinabove noted, except for such claims or demands which might be directly attributable to the negligence on the part of the College, its agents or employees.
7. That the facilities furnished by the College shall not be altered or changed in any way and that any special electrical wiring, plumbing or other services required by the Lessee shall be done by the College technicians only and only with reasonable advance notice.
8. To pay the College a one night charge of \$30.00 per participant if for any reason this agreement is cancelled by the Lessee.

AGREED TO this 8th day of March, 2019.

By ~~_____~~
Casper College Representative

By ~~_____~~
Lindy M. Beasley, Executive Director, Contract Administration
Texas A&M University

BM:pc

Casper College is an equal opportunity institution and as such, does not discriminate on the basis of race, color, national origin, age, sex, disability, or any other characteristic protected under applicable federal, state, or local law in admission or access to or treatment or employment in its educational programs or activities. Inquiries concerning Title VI, Title IX, and Section 504 may be referred to Linda Toohey, associate vice-president for student services at 123 College Drive, Casper, WY 82601, 307-268-2667, or linda.toohey@caspercollege.edu or to the U.S. Department of Education, Office for Civil Rights, Region VIII, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582, 303-844-5695 or TDD 303-844-3417.