

REQUEST FOR QUOTE

TEXAS A&M UNIVERSITY
Procurement Services
Agronomy Rd MS #1477
College Station, TX 77843-1477
Patty Winkler, C.P.M.
Phone: 979.845.4556
p-winkler@tamu.edu

Quote Deadline (10:00am) Thursday, March 3, 2022

Name of Firm/Company: _____

Federal Tax ID# _____

Order To Address: _____

Authorized Agent (Please Print: _____

Authorized Signature: _____

Date: _____ **Phone#:** _____

Fax#: _____ **Terms:** _____ **F.O.B.** _____

Bus. Size: SM LRG

Historically Underutilized Business certified by GSC – Please specify: BLK HSP W/O A/P AI
(Please circle)

Item #	Item & Description	Qty	Unit	Unit Price	Extension	Delivery (Days)
	<p>Texas A&M University, Academic Services Team is seeking pricing for the re-upholstery services for existing seats and backs located at the General Services Complex, College Station, TX.</p> <p>Scope of Work</p> <p>Re-Upholstery services shall include the successful vendor coming on-site to pickup all furniture, re-upholstery of each unit and delivery of completed product. Pricing shall also include fabric and all fasteners (i.e. staples, tacks, etc.). Foam shall be replaced as needed.</p> <p>Fabric Selection – Knoll Trophy in wine #K 170916 (maroon colored textured waffled style solid)</p> <p>See pictures of existing furniture. The cushions are attached to the frame</p>					
1.	Reupholstery of two (2) seat, two (2) back loveseat w/wooden side arms.	14	EA			

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2.	Reupholstery of double chairs/back-to-back	4	EA			
3.	Pickup and Delivery Charge	1	LOT			
	<p>Note To Bidders:</p> <p>References:</p> <p>Bidders shall provide at least three (3) references where services comparable in size and scope have been performed within the last two (2) years. Bidders shall provide the Company name, Contact Person, Company Address, phone and fax number and email for each reference.</p> <p>Texas A&M University reserves the right to contact these references to verify bidder’s ability to perform these services. A negative reference may be grounds for disqualification of your bid.</p> <p>Insurance Requirement</p> <p>The successful vendor will be required to provide a certificate of insurance in the amounts indicated in Attachment A with Texas A&M University listed as an additional insured party. The COI must be valid during the duration of the project.</p> <p>Bidders are asked to submit a sample COI for evaluation with their bid response. Upon award, an updated COI will be required.</p> <p>Samples:</p> <p>Bidders shall provide pictures of samples of previous re-upholstery work performed with their bid response.</p> <p>Award</p> <p>In accordance with Texas Education Code 51.9335, Texas A&M University shall make the award based on, but not limited to, the following best value criteria:</p> <ul style="list-style-type: none">- The purchase price;- The reputation of the vendor and of the vendor's goods or services;- The quality of the vendor's goods or services;- The extent to which the goods or services meet the institution's needs;- The vendor's past relationship with the institution;- The impact on the ability of the institution to comply with laws and rules relating to historically underutilized businesses and to the procurement of goods and services from persons with disabilities;- The total long-term cost to the institution of acquiring the vendor's goods or services;- Any other relevant factor that a private business entity would consider in selecting a vendor; and- The use of material in construction or repair to real property that is not proprietary to a single vendor unless the institution provides written justification in the request for bids for use of the unique material specified.					

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	<p>Other relevant factors deemed necessary to evaluate the offer and determine the best value for the University:</p> <ul style="list-style-type: none">- Vendor's ability to meet the minimum specifications;- Delivery requirement;- The quality, availability and adaptability of equipment offered to required application.- References;-Samples of previous work;- Insurance Requirements-Local of business to campus; it is preferred that the selected vendor be within 25 miles of the TAMU campus in College Station. <p>By submitting a bid in response to this solicitation, bidder agrees to the selection and award process, and accepts Texas A&M University's judgment and decision of award. Texas A&M reserves the right to accept or reject any or all bids, waive informalities and technicalities, and accept the offer considered the most advantageous to the University. Texas A&M reserves the right to make the decision as to the system, product or service best meets the minimum specifications and best suits the needs of the University. The decision by Texas A&M University is final.</p>					
	TOTAL					