



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Sep 9, 2022	AB0745612	0
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
Buyer	Buyer Email	Buyer Phone Number
sam - McManis, Sean	smcmanis@tamu.edu	979.845.2139
<b>Customer Contact:</b>		
Name:	TAMU ORDERING DEPT 02-ENTC	
Email:	etid-accountspayable@tamu.edu	
Phone:	+1 979-845-4951	

## Order acceptance instructions:

**For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.**

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	<b>Delivery Address</b>	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	Frank Cervantez
Fax	+1 936-295-5264	Engineering Technology & Industrial Distribution	
FOB / FREIGHT	Destination	Fermier Hall	
Pre-Pay & Add	No	Room	106
Payment Terms	0, Net 30	3367 TAMU	
Contract Number - Header	no value	College Station, TX 77843-3367	
Contract Number - Line	no value	United States	
Quote number	25328	<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

## Notes to Supplier

### Shipping Instructions

Note to Supplier

HBI Office Solutions shall furnish, deliver, and install goods/products per HBI Office Solutions quote# 25328, E&I contract# EI00140-2021MA, Texas A&M Installation Terms and Conditions, and Texas A&M Terms and Conditions.

The vendor acknowledges and accepts the responsibility of providing Texas A&M University with a valid certificate of liability insurance prior to any work being performed for Texas A&M University and/or any of Texas A&M University System members. No work can be performed for Texas A&M University and/or any of Texas A&M System members without a valid and approved certificate of liability insurance.

In the event of any conflict in terms asserted by the Contractor/Vendor and Texas A&M's Terms and Conditions, Texas A&M's Terms and Conditions shall in all aspects govern and control.

Attachments for supplier

HBI 25328 090822.pdf

Installation Term...

## PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf">http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf</a>
	114	FOB-DEST/FRT - PP&ADD	FOB Destination, Freight Prepaid and Added

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 29	Junction End Run	TS766TEPJ	EA	73.53 USD	1 EA	73.53 USD
2 of 29	Junction in line	TS766TIPJ	EA	47.30 USD	1 EA	47.30 USD
3 of 29	Junction Wall Start	TS766WPJ	EA	138.89 USD	1 EA	138.89 USD
4 of 29	Frame Horizontal Package	TS730THF	EA	62.35 USD	1 EA	62.35 USD
5 of 29	Frame Horizontal Package	TS736THF	EA	65.36 USD	1 EA	65.36 USD
6 of 29	Panel Skin	TS76030TK	EA	140.61 USD	2 EA	281.22 USD
7 of 29	Panel Skin	TS76036TK	EA	148.78 USD	2 EA	297.56 USD
8 of 29	Worksurface Straight	USWS	EA	281.65 USD	2 EA	563.30 USD
9 of 29	Worksurface Straight	USWS	EA	176.30 USD	2 EA	352.60 USD
10 of 29	Pedestal Fixed	RPF3027AP	EA	582.65 USD	2 EA	1,165.30 USD
11 of 29	Pedestal Fixed	RPF2427BP	EA	484.18	2 EA	968.36

				USD		USD
12 of 29	End Support	UE30	EA	353.46 USD	2 EA	706.92 USD
13 of 29	Panel Modesty	UMF33	EA	166.41 USD	1 EA	166.41 USD
14 of 29	Bracket Flush	UFB	EA	17.20 USD	2 EA	34.40 USD
15 of 29	15" D Bookcase	CRBK	EA	573.00 USD	2 EA	1,146.00 USD
16 of 29	Amia Chair	4821410	EA	741.49 USD	2 EA	1,482.98 USD
17 of 29	Worksurface Straight	USWS	EA	189.20 USD	2 EA	378.40 USD
18 of 29	Worksurface Straight	USWS	EA	308.31 USD	2 EA	616.62 USD
19 of 29	Pedestal Fixed	RPF3027AP	EA	582.65 USD	2 EA	1,165.30 USD
20 of 29	Pedestal Fixed	RPF2427BP	EA	484.18 USD	2 EA	968.36 USD
21 of 29	Leg Universal	UFC30	EA	397.75 USD	2 EA	795.50 USD
22 of 29	Panel Modesty	UMF54	EA	328.52 USD	2 EA	657.04 USD
23 of 29	Reinforcing Channel	TS7WKSPT39	EA	32.68 USD	2 EA	65.36 USD
24 of 29	Bracket Flush Mount	UFB	EA	17.20 USD	2 EA	34.40 USD
25 of 29	15" D Bookcase	CRBK	EA	716.50 USD	2 EA	1,433.00 USD

26 of 29	Amia Chair	4821410	EA	741.49 USD	2 EA	1,482.98 USD
27 of 29	Move; Chair	490412C	EA	349.86 USD	2 EA	699.72 USD
28 of 29	Commodity Surcharge	n/a	EA	342.70 USD	1 EA	342.70 USD
29 of 29	Manufacturer's Fuel/Commodity Surcharge	n/a	EA	701.16 USD	1 EA	701.16 USD
Total						<b>16,893.02 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to <a href="mailto:tamu.invoices@edmgroupp.com">tamu.invoices@edmgroupp.com</a></p> <p>750 Agronomy Rd Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>