



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Dec 22, 2022	AB0774129	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sap - Parks, Sharon	sharonp@tamu.edu	979.845.5841
Customer Contact:		
Name:	TAMU ORDERING DEPT 02-ENTC	
Email:	etid-accountspayable@tamu.edu	
Phone:	+1 979-845-4951	

Order acceptance instructions:

For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.

Supplier Information		Delivery Information	
Supplier Name	TEXAS A&M HOTEL & CONFERENCE CE NCCD-CAIN HALL DBA	Delivery Address	
Address	177 JOE ROUTH BLVD COLLEGE STATION, Texas 77840 United States	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 480-290-0432	Attn	Leslie Ehlers
FOB / FREIGHT	Destination	Engineering Technology & Industrial Distribution	
Pre-Pay & Add	No	Fermier Hall	
Payment Terms	0, Net 30	Room	106
Contract Number - Header	<i>no value</i>	3367 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-3367	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	May 13, 2023
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Department Contact:
Kristi Dodson
kristi_dodson@tamu.edu

Attachments for supplier

METM_Graduation.pdf

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/_media/tamu-bid-terms1.p df

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Hotel Rooms for 2023 Graduation 05/13/2023	NA	EA	249.00 USD	40 EA	9,960.00 USD
2 of 2	9.75% city/county room tax	NA	EA	24.28 USD	40 EA	971.20 USD
Total						10,931.20 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to tamu.invoices@edmgroupp.com</p> <p>750 Agronomy Rd Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>