



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Feb 13, 2023</b>	<b>AB0786278</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
sww - Wolfe, Wes	swolfe3@tamu.edu	979.845.2014
<b>Customer Contact:</b>		
Name:	Sipra Daripa	
Email:	SDATTA@TAMU.EDU	
Phone:	+1 979-845-1647	

## Order acceptance instructions:

**For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.**

Supplier Information		Delivery Information	
Supplier Name	MICROSOFT CORP	<b>Delivery Address</b>	
Address	ONE MICROSOFT WAY REDMOND, Washington 980526399 United States	TAMUS Member:	02-Texas A&M University (02)
FOB / FREIGHT	Destination	Attn:	Ryan M McCallum - Pls SEE "NOTES TO SUPPLIER"
Pre-Pay & Add	No	Utilities & Energy Services	
Payment Terms	0, Net 30	Central Utility Plant Receiving	
Contract Number - Header	DIR-CPO-4471	165 Asbury St	
Contract Number - Line	<i>no value</i>	1584 TAMU	
Quote number	USQ-000123819	College Station, TX 77843-1584	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	Feb 13, 2023
		Ship Via	Best Carrier-Best Way

## Notes to Supplier

### Shipping Instructions

Note to Supplier

Please deliver to 146 Agronomy Rd,  
College Station, TX 77843, the physical  
address according to Aggitemaps.  
Parking Lot 71 and deliver to the brown  
modular building next to the blue  
building :Ryan McCallum , ph:  
979.847.5869 ,  
ryan.mccallum@tamu.edu

Attachments for supplier

Microsoft DIR Quo...

### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by

Texas A&M.

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Terms & Conditions -  
TAMU

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: [http://purchasing.tamu.edu/\\_media/tamu-bid-terms1.p df](http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf)

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Microsoft Surface Pro 9 WIN 11 Comm. - (i7c/16GB/512GB) Grap	QIY-00017	EA	1,859.9908 USD	40 EA	74,399.63 USD
2 of 4	Microsoft Surface Pro Signature Keyboard + SurfaceSlim Pen	8X8-00001	EA	223.992 USD	40 EA	8,959.68 USD
3 of 4	Microsoft Surface Dock 2 Comm.	1GK-00001	EA	233.9908 USD	40 EA	9,359.63 USD
4 of 4	MS Complete for Business w/ADH Srfc Pro US 4Y fromPurchase	HP3-00002	EA	239.20 USD	40 EA	9,568.00 USD
Total					<b>102,286.94 USD</b>	

#### Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [vendorhelp@tamu.edu](mailto:vendorhelp@tamu.edu).  
Invoice must include the PO/Reference number shown above.

#### Billing Address

Texas A&M University-Accounts  
Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to [tamu.invoices@edmgroupp.com](mailto:tamu.invoices@edmgroupp.com)  
750 Agronomy Rd Suite 3101  
6000 TAMU  
College Station, TX 77843-6000  
United States