



## Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Apr 7, 2023</b>	<b>AB0801716</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
sak - King, Susan	sa-king@tamu.edu	979.845.3888
<b>Customer Contact:</b>		
Name:	Janet Todd	
Email:	JTODD@TAMU.EDU	
Phone:	+1 979-436-0125	

## Order acceptance instructions:

**For Order Acceptance Instructions applicable to this PO, see the "Notes to Supplier" section below.**

Supplier Information		Delivery Information	
Supplier Name	CTWP HAYDAY INC DBA	<b>Delivery Address</b>	
Address	3730 FRANKLIN AVE WACO, Texas 767107330 United States	TAMUS Member:	23-Texas A&M Health Science Center (23)
Phone	+1 254-752-0376	Attn:	Janet Todd
FOB / FREIGHT	Destination	CON-Academic Support	
Pre-Pay & Add	No	HPEB #1000	
Payment Terms	0, Net 30	Suite	
Contract Number - Header	DIR-CPO-4439	8447 Riverside Pkwy	
Contract Number - Line	<i>no value</i>	Bryan, TX 77807-3260	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

## Notes to Supplier

### Shipping Instructions

Note to Supplier

REF: Attached Quote REF: DIR-CPO-4439

"This Purchase Order shall constitute a Schedule for purposes of that certain Master Image Management Agreement dated as of January 22, 2016 (the "Master Agreement") between Texas A&M University ("Customer") and CTWP Leasing, the terms and conditions of which are incorporated herein by reference, and evidences Customer's agreement to rent the equipment described herein pursuant to the terms of this Purchase Order and the Master Agreement. This Purchase Order is binding on Customer as of the date of issuance and cannot be cancelled, unless otherwise provided by the terms of the Master Agreement. "

Konica Minolta bizhub C450i

Configured As:

Network Jo PCL/ PS Printer

Network Co o Scan to E- Mail and File

Scan to/ Print from USB Device

Fax

Leasing36 Month-\$ 305. 00/ month

Includes service, parts, labor, drum, toner and staples. No black and white overage. 0 and up / o ©\$. 049 each billed quarterly.

Attachments for supplier

CTWP Leasing Quot...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf">http://purchasing.tamu.edu/_media/tamu-bid-terms1 .pdf</a>
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	210	Product Installation	To be installed. Installation to include receiving, unpacking, assembly and placement at point of use and removal and disposal of all packing material. University dumpsters may not be used for disposal.
	212	Cancellation	This agreement is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using agency.
	237	Estimated Delivery Date	Delivery date listed is an estimated date only and is based on manufacturer's standard lead time.
	238	Institution of Higher Education Purchase	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Konica Minolta bizhub C450i45 pages/ prints per minute : o and black and white300 Sheet Automatic Document FeederAutomatic Two Sided CopiesLarge Capacity Paper DeckStapling Finisher with Hole Punch.5/1/23 - 8/31/23	Rent/Leasing	MON	305.00 USD	4 MON	1,220.00 USD
2 of 4	(FY24)9/1/2023-8/31/2024 Rental Service for Konica Minolta Bizhub C450i Copy Machine for Clinical Building one Rm 3403	Rent/Leasing	MON	305.00 USD	12 MON	3,660.00 USD
3 of 4	(FY25)9/1/2024-8/31/2025 Rental Service for Konica Minolta Bizhub C450i Copy Machine for Clinical Building one Rm 3403	Rent/Leasing	MON	305.00 USD	12 MON	3,660.00 USD
4 of 4	(FY26)9/1/2025-4/30/2026 Rental Service for Konica Minolta Bizhub C450i Copy Machine for Clinical Building one Rm 3403	Rent/Leasing	MON	305.00 USD	8 MON	2,440.00 USD
Total						<b>10,980.00 USD</b>

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [vendorhelp@tamu.edu](mailto:vendorhelp@tamu.edu).

Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M Health Science  
Center-EDM

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to [tamu.invoices@edmgroupp.com](mailto:tamu.invoices@edmgroupp.com)

750 Agronomy Road Suite 3101

College Station, TX 77843-6000

