



Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order

Purchase Order Date

PO/Reference No.

Revision No.

Nov 17, 2023**AB0867665****0**

Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

Buyer Contact:

Buyer	Buyer Email	Buyer Phone Number
sak - King, Susan	sa-king@tamu.edu	979.845.3888

Customer Contact:

Name:	Deborah Branstetter
Email:	DBRANSTETTER@TAMU.EDU
Phone:	+1 361-221-0684

Order acceptance instructions:

For Order Acceptance Instructions applicable to this PO, see the "Notes to Supplier" section below.

Supplier Information		Delivery Information	
Supplier Name	RICOH USA INC	Delivery Address	
Address	539 NORTH CARANCAHUA STE 200 CORPUS CHRISTI, Texas 78478 United States	TAMUS Member:	23-Texas A&M Health Science Center (23)
FOB / FREIGHT	Destination	Attn:	Deborah Branstetter
Pre-Pay & Add	No	COP-Finance & Administration	
Payment Terms	0, Net 30	MSC131	
Contract Number - Header	Buyboard 713-23	Room	Room 228
Contract Number - Line	<i>no value</i>	1010 West Ave B	
Quote number	NOV14.2023	Kingsville, TX 78363	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

REF: Proposal dated 11/14/23 (attached)

REF: TASB Buyboard 713-23

Period of Svc: 12/1/23 - 11/30/28

Attachments for supplier

TAMUK College of ...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf

113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
210	Product Installation	To be installed. Installation to include receiving, unpacking, assembly and placement at point of use and removal and disposal of all packing material. University dumpsters may not be used for disposal.
212	Cancellation	This agreement is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using agency.
236	Copier Leases	Vendors please note: The laws of the State of Texas shall govern this purchase order. Texas A&M University is exempt from state sales tax. The exemption is claimed under Chapter 20 Title 122A, revised Civil Statutes of Texas, as the property is being secured for the exclusive use of the State of Texas. All taxes, fees and filing costs related to the possession and use of the equipment during the term of the lease or rental must be included in the monthly lease or rental item. The digital copiers shall be provided on a vendor furnish and install as is. The successful vendor will have complete responsibility for the equipment until it is in place and working. all transportation and coordination arrangements will be the responsibility of the vendor. Delivery of equipment will be coordinated so that items will be delivered directly to the installation site. Texas A&M reserves the right to cancel any purchase order without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature or otherwise not made available to the department. In the event of cancellation, vendor will be given 30 days written notice.
237	Estimated Delivery Date	Delivery date listed is an estimated date only and is based on manufacturer's standard lead time.
238	Institution of Higher Education Purchase	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	FY24 - Ricoh IMC6010 Color Printer/Scanner/Copier/Fax - See attached proposal	FY24	MON	548.98 USD	10 MON	5,489.80 USD
2 of 6	FY25 - Ricoh IMC6010 Color Printer/Scanner/Copier/Fax - See attached proposal	FY25	MON	548.98 USD	12 MON	6,587.76 USD
3 of 6	FY26 - Ricoh IMC6010 Color Printer/Scanner/Copier/Fax - See attached proposal	FY26	MON	548.98 USD	12 MON	6,587.76 USD
4 of 6	FY27 - Ricoh IMC6010 Color Printer/Scanner/Copier/Fax - See attached proposal	FY27	MON	548.98 USD	12 MON	6,587.76 USD
5 of 6	FY28 - Ricoh IMC6010 Color Printer/Scanner/Copier/Fax - See attached proposal	FY28	EA	548.98 USD	12 EA	6,587.76 USD
6 of 6	FY29 - Ricoh IMC6010 Color Printer/Scanner/Copier/Fax - See attached proposal	FY29	MON	548.98 USD	2 MON	1,097.96 USD
Total						32,938.80 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To	Texas A&M Health Science Center ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu

inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

750 Agronomy Road Suite 3101
College Station, TX 77843-6000
United States