

Revised Purchase Order



Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
May 24, 2023	AB0814948	1	Oct 10, 2023
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
sam - McManis, Sean	smcmanis@tamu.edu	979.845.2139	
Customer Contact:			
Name:		Courtney Angel	
Email:		COURTNEYANGEL@TAMU.EDU	
Phone:		+1 979-862-1075	

Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Order acceptance instructions:

For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.

Supplier Information		Delivery Information	
Supplier Name	VELOCITY BUSINESS PROD VELOCITY OFC PRODUCTS DBA	Delivery Address	
Address	16445 AIR CENTER BLVD STE 100 HOUSTON, Texas 77032 United States	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 888-867-4210	Attn	Courtney Angel
FOB / FREIGHT	Destination	Teaching, Learning & Culture	
Pre-Pay & Add	No	Harrington Tower	
Payment Terms	0, Net 30	Room	308F
Contract Number - Header	23/022MF-19	4232 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-4232	
Quote number	VBP4649	United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Velocity Business Products shall furnish, deliver, and install per Velocity Business Products Quote# VBP4649, Choice Partners Contract# 23/022MF-19, Texas A&M Installation Terms and Conditions, and Texas A&M Terms and Conditions.

In the event of any conflict in terms asserted by the Contractor/Vendor and of any Texas A&M's Standard Terms and Conditions, Texas A&M's Standard Terms and Conditions shall in all aspects govern and control.

- Room 344 - Daniel Thomas (dark brown)
- Room 421 - Tugce Aldemir (dark brown)
- Room 346 - Eleanor Su-Keene (light brown)
- Room 326 - Jasmin Patron-Vargas (light brown)

Attachments for supplier

Velocity Business...

Installation Term...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 19	10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D	H10502	EA	486.35 USD	2 EA	972.70 USD
2 of 19	10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D	H10504	EA	486.35 USD	2 EA	972.70 USD
3 of 19	10500 Series Return Shell 29-1/2H x 41W x 24D	H105681	EA	349.28 USD	2 EA	698.56 USD
4 of 19	510 Series Vertical File 4 Drawer Letter w/Lock	H514	EA	513.88 USD	2 EA	1,027.76 USD
5 of 19	Arrange Seated Height X-base for 24-30" Srfc	HCT29SX	EA	368.78 USD	2 EA	737.56 USD
6 of 19	Arrange Table 30" Round Top	HCTRND30	EA	262.68 USD	2 EA	525.36 USD
7 of 19	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking	HIGS6	EA	338.96 USD	4 EA	1,355.84 USD
8 of 19	Ignition 2 Task Mid-back, ilira back	HIWMM	EA	508.15 USD	2 EA	1,016.30 USD
9 of 19	10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D	H10502	EA	486.35 USD	2 EA	972.70 USD
10 of 19	10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D	H10504	EA	486.35 USD	2 EA	972.70 USD

11 of 19	10500 Series Return Shell 29-1/2H x 41W x 24D	H105681	EA	349.28 USD	2 EA	698.56 USD
12 of 19	10500 Series Desk Shell 72W x 30D x 29-1/2H	H10592	EA	541.41 USD	2 EA	1,082.82 USD
13 of 19	510 Series Vertical File 4 Drawer Letter w/Lock	H514	EA	513.88 USD	2 EA	1,027.76 USD
14 of 19	Arrange Seated Height X-base for 24-30" Srfc	HCT29SX	EA	368.78 USD	2 EA	737.56 USD
15 of 19	Arrange Table 30" Round Top	HCTRND30	EA	262.68 USD	2 EA	525.36 USD
16 of 19	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking	HIGS6	EA	338.96 USD	4 EA	1,355.84 USD
17 of 19	Ignition 2 Task Mid-back, ilira back	HIWMM	EA	508.15 USD	2 EA	1,016.30 USD
18 of 19	Delivery & Installation	N/A	EA	1,677.92 USD	1 EA	1,677.92 USD
19 of 19	10500 Series Desk Shell 72W x 30D x 29-1/2H	H10592	EA	541.41 USD	2 EA	1,082.82 USD
Total					18,457.12 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Rd Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>