



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Apr 30, 2024</b>	<b>AB0913553</b>	<b>original</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
sww - Wolfe, Wes	swolfe3@tamu.edu	979.845.2014
<b>Customer Contact:</b>		
Name:	Tonya Laird	
Email:	T-LAIRD@TAMU.EDU	
Phone:	+1 979-847-7334	

### Order acceptance instructions:

**For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.**

Supplier Information		Delivery Information	
Supplier Name	SERVICENOW INC	<b>Delivery Address</b>	
Address	2225 LAWSON LANE SANTA CLARA, California 950543311 United States	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 408-501-8550	Attn:	Jeff Phillips
FOB / FREIGHT	Destination	Technology Services	
Pre-Pay & Add	No	Varisco Bldg	
Payment Terms	0, Net 30	Suite	402
Contract Number - Header	C2022-6152	219 N Main St	
Contract Number - Line	<i>no value</i>	3142 TAMU	
Quote number		Bryan, TX 77803-3142	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	Apr 30, 2024
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Reference Contract  
CON006720 / Reference Attachd Quotes ORD1988513-2  
& ORD1923046-2

Attachments for supplier

Servicenow ORD192...

Servicenow ORD198...

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.

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Terms & Conditions - Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online:  
[http://purchasing.tamu.edu/\\_media/tamu-bid-terms1.pdf](http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf)

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 10	ServiceNow® AgileTeam / Term: 5/1/24 - 4/30/25	PROD12492	EA	0.00 USD	1 EA	0.00 USD
2 of 10	ServiceNow® IT ServiceManagementProfessional / Term: 5/1/24 - 4/30/25	PROD17256	EA	47.56 USD	8,820 EA	419,479.20 USD
3 of 10	ServiceNow® IT ServiceManagementProfessional v3 / Term: 5/1/24 - 4/30/25	PROD20328	EA	0.00 USD	12 EA	0.00 USD
4 of 10	ServiceNow® CustomerService ManagementProfessional / Term: 5/1/24 - 4/30/25	PROD19279	EA	815.52 USD	65 EA	53,008.80 USD
5 of 10	ServiceNow® CustomerService ManagementProfessional / Term: 5/1/24 - 4/30/25	PROD19850	EA	0.00 USD	12 EA	0.00 USD
6 of 10	ServiceNow® ApplicationPortfolio Management - 3 Units / Term: 5/1/24 - 4/30/25	PROD12015	EA	1,812.12 USD	3 EA	5,436.36 USD
7 of 10	ServiceNow® StrategicPortfolio ManagementProfessional/ Term: 5/1/24 - 4/30/25	PROD16953	EA	453.00 USD	120 EA	54,360.00 USD
8 of 10	ServiceNow® IntegrationHub Professional / Term: 5/1/24 - 4/30/25	PROD19394	EA	21,594.12 USD	1 EA	21,594.12 USD
9 of 10	ServiceNow® HRService DeliveryProfessional v5 / Term: 5/1/24 - 4/30/25	PROD22097	EA	36.36 USD	600 EA	21,816.00 USD
10 of 10	ServiceNow® Instance - GovernmentData Center / Term: 5/1/24 - 4/30/25	PROD00064	EA	4,950.00 USD	4 EA	19,800.00 USD
Total					<b>595,494.48 USD</b>	

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [vendorhelp@tamu.edu](mailto:vendorhelp@tamu.edu).  
Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M University-Accounts Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to [invoices@tamu.edu](mailto:invoices@tamu.edu)  
750 Agronomy Rd Suite 3101  
6000 TAMU  
College Station, TX 77843-6000  
United States