



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 10, 2024	AB0916771	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cjt - Toler, Cherise	ctoler@tamu.edu	979.845.5887
Customer Contact:		
Name:	Richard Colson	
Email:	RCOLSON@TAMU.EDU	
Phone:	+1 979-458-5755	

Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Order acceptance instructions:

For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.

Supplier Information		Delivery Information	
Supplier Name	STERIS CORPORATION	Delivery Address	
Address	PO BOX 644063 PITTSBURGH, pa 15264-4063 United States	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 440-354-2600	Attn:	Division of Research
FOB / FREIGHT	Destination		Life Sciences Bldg
Pre-Pay & Add	Yes		Room
Payment Terms	0, Net 30		301 Old Main Dr
Contract Number - Header	E&I CNR01419		3474 TAMU
Contract Number - Line	no value		College Station, TX 77843-3474
Quote number	KWONG1702499		United States
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Delivery, Deinstallation and Installation as per E&I Contract# CNR01419 and attached Installation Terms and Conditions.
 Reference specifications and pricing in attached quote (KWONG1702499)

NOTE: Shipping Terms shall be: FOB Destination

Payment Terms shall be 100% Net 30 upon completion and acceptance of installation or receipt of invoice, whichever comes later.

In the event of any conflict in terms asserted by the Contractor and Texas A&M's Terms and Conditions, Texas A&M's Terms and Conditions shall in all aspects govern and control.

Attachments for supplier

Texas A&M Univers...

Quote

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf
	245	Prepay & Add	Shipping and Handling is not to exceed \$100. If greater than \$100 obtain approval from customer contact listed on the purchase order."

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 15	Reliance 400XLS Laboratory Glassware Washer	FM40311	EA	37,188.00 USD	1 EA	37,188.00 USD
2 of 15	Integrated Detergent Drawer	FQ090031	EA	642.00 USD	1 EA	642.00 USD
3 of 15	Drain Discharge Cool Down	FQ090010	EA	342.00 USD	1 EA	342.00 USD
4 of 15	Vented Drying System.	FQ090026	EA	3,420.00 USD	1 EA	3,420.00 USD
5 of 15	Steam Condensate Return To Drain Kit	FD075	EA	350.00 USD	1 EA	350.00 USD
6 of 15	Non-Recirculated Heated Pure Water Rinse System	FQ090025	EA	3,420.00 USD	1 EA	3,420.00 USD
7 of 15	Printer	FQ090032	EA	1,577.00 USD	1 EA	1,577.00 USD
8 of 15	Installation Kit	FD088	EA	1,439.00 USD	1 EA	1,439.00 USD
9 of 15	Barrier Wall Flange Kit For 400XLS Washer	FD068	EA	498.00 USD	1 EA	498.00 USD
10 of 15	SHIPPING AND HANDLING LS EQUIPMENT	SHIPPING AND HANDLING LS EQUIP	EA	3,500.00 USD	1 EA	3,500.00 USD

11 of 15	Installation - Reliance 400(XLS)	SE102032	EA	4,729.00 USD	1 EA	4,729.00 USD
12 of 15	Start-Up - Reliance 200, 250, 400(XLS) Washers	SE1020325	EA	751.00 USD	1 EA	751.00 USD
13 of 15	Deinstallation - 400(XLS), 1021 Washers	Deinstallation - 400(XLS), 102	EA	1,500.00 USD	1 EA	1,500.00 USD
14 of 15	1st Year Preventive Care - Reliance 400XLS Washer Steam	SE1020310045	EA	1,305.00 USD	1 EA	1,305.00 USD
15 of 15	2nd Year Total Care - Reliance 400 (XLS)Washer	SE1020352	EA	4,193.00 USD	1 EA	4,193.00 USD
Total					64,854.00 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Rd Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>



QUOTATION

STERIS Corporation
5960 Heisley Road
Mentor, OH 44060-1834 o USA
800-444-9009
GLN: 0724995000004

sterislifesciences.com

Date: 10-May-2024
Quote No:KWONG1702499
Revision No: 0

Submitted By:Kevin Wong, Capital Account Manager

TEXAS A&M UNIVERSITY
301 OLD MAIN DR
COLLEGE STATION, TX 77843, US
Acct No:39004

ATTN: Richard Colson (Phone: (979) 595-6749) (Email: rcolson@tamu.edu)

STERIS is pleased to make the following proposal for your consideration:

Pricing, Terms, and Conditions of this quote are governed by E&I Cooperative Contract # CNR01419

Estimated manufacturing lead-time based on current factory loads is 11 weeks, A.R.O. and approved submittals. Please allow an additional 12-14 business days for ground freight.

Only standard delivery and simple installation services quoted. **Any and all wall work by others.**

All warranties, service and support provided by directly employed local Service team with STERIS' credentials, training, and insurance.

All Shipping & Handling Charges are estimated only. All pricing valid for 30-days, no taxes are included - unless specified.

Please refer to STERIS and Customer Responsibilities via the URL located at the bottom of the header page of this quotation. STERIS reserves the right to negotiate terms and conditions.

Thank you,

Kevin Wong
Capital Equipment Solutions
STERIS Corporation| Life Sciences
5960 Heisley Road | Mentor, OH 44060-1834 USA
Main Office: +1-800-444-9009
Direct: +1-214-621-3593

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Summary

TEXAS A&M UNIVERSITY
 Acct No:39004



400XLS Steam Heated Washer	USD	48,876.00
Shipping and Handling	USD	3,500.00
Installation and Start Up Services	USD	5,480.00
Deinstall Existing Reliance 400 Washer	USD	1,500.00
1st and 2nd Year PM Services	USD	5,498.00
TOTAL	USD	64,854.00

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Itemization

TEXAS A&M UNIVERSITY
 Acct No:39004

Item	Product Number	Description	Quantity	UOM	Extended Discount Price
1.0000	FM40311	<p>Reliance 400XLS Laboratory Glassware Washer, Single Door, 120-208V, 3 Ph, 3-Wire, Steam Heated</p> <p>Stainless-steel, cabinet enclosed washer can accommodate two loading accessories for simultaneous processing of various size laboratory glassware. Allen-Bradley PLC control with color touch screen provide for cycle set-up, selection, monitoring and cycle alarms. The washer is equipped with an automatic, vertical sliding door that is constructed of double pane tempered glass. Two detergent injection pumps and an interior chamber light are included. Seismic Mounting.</p> <ul style="list-style-type: none"> • Laboratory Glassware Washers • Reliance 400XLS Laboratory Glassware Washer • Single Door • Steam Heat • 208V, 3-PH, 3-Wire 	1	EA	37,188.00
1.0100	FQ090031	<p>Integrated Detergent Drawer</p> <p>A drawer system capable of holding two x 1 gallon containers (4L) is integrated to the washer. The system includes two pick-up tubes and low level sensors for 1 gallon (4L) containers.</p>	1	EA	642.00
1.0200	FQ090010	<p>Drain Discharge Cool Down</p> <p>At the end of each treatment, the cool down system ensures water drained to the building drain system does not exceed 140°F (60°C). If water temperature in chamber sump is greater than 140°F (60°C), cold water is automatically added to reduce temperature of water being discharged to building drain. The system also cools down the steam condensate if steam condensate return accessory is installed.</p>	1	EA	342.00

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Item	Product Number	Description	Quantity	UOM	Extended Discount Price
1.0300	FQ090026	<p>Vented Drying System. This SKU cannot be ordered with FQ090013 or FQ090028</p> <p>Drying system treatment can be programmed to occur after the final rinse treatment of a cycle. During Drying, chamber air is heated to the selected temperature (up to 240°F [116°C]) and recirculated through the chamber and accessory headers, while a portion is exhausted to vent. System includes a 3 HP (2.2 kW) blower and electric heaters. SMART drying system, if selected, automatically adjusts cycle time according to the size of the load.</p>	1	EA	3,420.00
1.0400	FD075	<p>Steam Condensate Return To Drain Kit</p> <p>Includes piping to connect the steam condensate return outlet to the drain on the washer.</p> <ul style="list-style-type: none"> Laboratory Glassware Washers Accessories for Reliance 470/570 - 400/500 - 400XLS/500XLS -475/575 - 1024/1034 Glassware Washer 400XLS 	1	EA	350.00
1.0500	FQ090025	<p>Non-Recirculated Heated Pure Water Rinse System</p> <p>Non-recirculated heated pure water rinse treatment can be programmed to spray the load with heated pure water. Pure water is stored in an integral electropolished stainless steel tank equipped with an automatic fill and level control. Pure water rinse treatment(s) can be programmed to use recirculated or non-recirculated pure water. A heating coil is located in the bottom of the storage tank to heat and maintain pure water at a high temperature.</p>	1	EA	3,420.00
1.0600	FQ090032	<p>Printer</p> <p>Includes a thermal printer that is installed on the control panel to maintain records of cycle parameters and alarms.</p>	1	EA	1,577.00

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Item	Product Number	Description	Quantity	UOM	Extended Discount Price
1.0700	FD088	Installation Kit, Flexible hoses for utilities (for Steam unit) Five flexible hoses (or 3 for electric unit) are provided to simplify the connections between the washer steam and water port and the building supply lines. Includes manual shut off valves and manometer for pressure reading on all water inlet lines. A manual shut off valve is also provided for both steam and condensate return line.	1	EA	1,439.00
1.0800	FD068	Barrier Wall Flange Kit For 400XLS Washer Kit includes six stainless-steel flanges to seal the opening between the recessed 400XLS washer and wall. <ul style="list-style-type: none"> • Laboratory Glassware Washers • Accessories for Reliance 470/570 - 400/500 - 400XLS/500XLS -475/575 - 1024/1034 Glassware Washer • 400XLS 	1	EA	498.00
400XLS Steam Heated Washer					48,876.00
2.0000	SHIPPING & HAND LS	SHIPPING AND HANDLING LS EQUIPMENT Freight quoted by STERIS is estimated and subject to price adjustments prior to shipment.	1	EA	3,500.00
Shipping and Handling					3,500.00

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Item	Product Number	Description	Quantity	UOM	Extended Discount Price
3.0000	SE102032	<p>Installation - Reliance 400(XLS)</p> <p>STERIS Installation Service Package includes all necessary labor (non-union) and materials required to do the following:</p> <ul style="list-style-type: none"> - Uncrate the equipment at the site and inspect for shipping damage - Assemble or re-erect the equipment - Assemble equipment piping packages and accessories where provided - Install standard final panels where provided - Move the equipment to specified facility location. Customer to provide clear, unimpeded ingress to installation site. No special rigging or rigging equipment is included in this scope unless previously addressed and priced - Put the equipment into its place and level it (see Seismic restrictions) - Make all air, steam, water & drain utility connections from building termination to the equipment (maximum of 6ft/1.8m) using flexible or hard-piping* according to local regulations. Proper disconnects, isolation valves, wall or ceiling penetrations to be provided by others. *Flexible or hard-piping must be specified in advance through contact with the STERIS District Service Manager. - Make electrical connections to the equipment, a service which includes one of the following which must also be specified in advance through contact with the STERIS District Service Manager: Either: supply and fit electrical cable from the junction box within 6ft/1.8m of unit to the STERIS equipment electrical connection point according to local regulations. Wall or ceiling penetrations and Junction / isolation / disconnect box to be supplied by others, Or: The final termination / connection of the cable (supplied by others) to the STERIS equipment electrical connection point according to local regulations. <p>Customer is responsible for receiving the equipment and disposing of packing materials. Once the equipment has been received, please contact STERIS to schedule installation.</p> <p>Price is for normal working hours, Monday - Friday 8 am -5 pm unless otherwise noted. Please refer to the STERIS terms and conditions of installation found later in this quotation for a more detailed description of the</p>	1	EA	4,729.00

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Item	Product Number	Description	Quantity	UOM	Extended Discount Price
		scope of work. This installation service includes Start Up service.			
3.0100	SE1020325	<p>Start-Up - Reliance 200, 250, 400(XLS) Washers</p> <p>STERIS Start-Up service provides a representative who will:</p> <ul style="list-style-type: none"> • Execute the STERIS Installation/Start-up Checklist for the equipment • Verify that building utilities are to the design specification of the equipment • Verify that the installation was adequately performed and documented • Verify that the operational requirements are met <p>Modifications to the structure and/or content of our standard documentation are available for an additional charge. STERIS requires that a minimum of three (3) week’s notice be given to the responsible District Service Manager to allow for scheduling of personnel.</p> <p>STERIS requires that all of the necessary utilities be available and operational without interruption for the duration of the start-up.</p> <ul style="list-style-type: none"> • START UP 	1	EA	751.00
		Installation and Start Up Services			5,480.00
4.0000	SE1020321	<p>Deinstallation - 400(XLS), 1021 Washers</p> <p>STERIS will make all necessary utility disconnections (not applicable for Canada), remove and transport equipment to a predetermined location within same customer facility for pickup or disposal. Customer is responsible for decontamination and release of the equipment as non-hazardous. Equipment disposition from the staging point will be dependent upon Customer selection of disposal option. If removed equipment is to become STERIS property, it will be held on-site at the designated location for pickup by STERIS representative within a reasonable time, not to exceed five (5) working days.</p> <ul style="list-style-type: none"> • DEINSTALLS 	1	EA	1,500.00
		Deinstall Existing Reliance 400 Washer			1,500.00



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Item	Product Number	Description	Quantity	UOM	Extended Discount Price
5.0000	SE1020310045	1st Year Preventive Care - Reliance 400XLS Washer Steam The STERIS 1st Year Preventive Care service agreement is a maintenance inspection designed to ensure new STERIS equipment is operating according to manufacturer's requirements throughout the warranty period. An inspection is conducted using the appropriate STERIS Preventive Maintenance Checklist and includes any necessary testing and adjustments. Parts are not included in a 1st Year Preventive Care service. Please note that this service is an enhancement to, but independent of the STERIS warranty program. <ul style="list-style-type: none"> Preventive Maintenance 	1	EA	1,305.00
5.0100	SE1020352	2nd Year Total Care - Reliance 400 (XLS)Washer Total Care is all-inclusive service coverage; parts, labor and travel for all scheduled Preventive Maintenance inspections and unlimited repairs are included. Excluded from coverage are accessories and consumable/ expendable items.	1	EA	4,193.00

1st and 2nd Year PM Services **5,498.00**

Currency: USD

Quote Total Excluding Taxes **64,854.00**



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Terms

TEXAS A&M UNIVERSITY
Acct No:39004

Quote Expiration

Under present circumstances, this quotation may be considered firm for thirty (30) days from this date. Acceptance later is subject to confirmation. Our quotation is extended on the basis of shipment being made within twelve (12) months after receipt of purchase order or contract. For extended shipments, add ½% per month for any subsequent period beyond (12) months.

Cancellation Charges

If an order is canceled, the following penalties will be incurred:
- 20% of PO if canceled prior to receipt of submittal package
- 40% of PO if canceled after receipt of certified drawings/approved submittal package
- 90% of PO after fabrication has begun on the equipment

Terms of Payment

NET 30

Terms of Shipping

PPA (Prepay & Add)

FOB

Origin

Notice

The sale of Products or Services covered by this Quotation is subject to Customer's acceptance of STERIS Corporation's Terms and Conditions of Sale which can be found at [http://www.steris.com/TC_USSCSALES] or by [CLICKING HERE](#). Any additional or different terms or conditions proposed by Customer are rejected and will not be binding upon STERIS unless specifically agreed in writing by an authorized representative of STERIS.

For acceptance of STERIS terms, please sign below:

Name

Signature

Title

Date

E-mail

Purchase Order

Want Date

Ship To Address

Bill To Address

TEXAS A&M UNIVERSITY (Texas A&M)

GENERAL TERMS AND CONDITIONS FOR DELIVERY, INSTALLATION, START-UP, AND TRAINING

1. GENERAL:

- 1.1 Texas A&M and the vendor are referred to throughout these terms and conditions. The vendor is the individual, firm, corporation, or any combination thereof performing this installation for Texas A&M.
- 1.2 The bidder shall carefully examine these terms and conditions and secure from Texas A&M additional information, if necessary, that may be requisite to a clear and full understanding of the work.
- 1.3 All delivery, installation, start-up, and training by the vendor shall be performed between the hours of 8:00 A.M. and 5:00 P.M., unless otherwise specified, or agreed upon, and only on working days observed by Texas A&M. These working days are usually Monday through Friday of each week.
- 1.4 The vendor shall be responsible for damage to Texas A&M's equipment and/or the workplace and its contents, by its work, negligence in work, and/or its personnel equipment. The vendor shall be responsible and liable for the safety, injury and health of its working personnel while its employees are performing delivery, installation, start-up and training.
- 1.5 The vendor shall provide all labor and equipment necessary to perform delivery, installation, start-up and training. All employees of the vendor shall be no less than 17 years of age and shall be experienced in the type of work performed. No visitors, wives, husbands or children of the vendor's employees will be allowed in the workplace during working hours, unless they are bonafide employees of the vendor.
- 1.6 The vendor shall at all times have a minimum of one (1) English speaking employee on the job and all employees shall be well-groomed and appropriately dressed at all times when on duty.
- 1.7 Texas A&M is committed to maintaining an alcohol and drug free workplace. Possession, use or being under the influence of alcohol or controlled substances by vendor's employees while in the performance of delivery, installation, start-up and training is prohibited. Violation of this requirement shall constitute grounds for termination of this purchase. In addition, vendor employees shall observe Texas A&M's smoking policy.
- 1.8 It is the intent of Texas A&M to purchase goods, equipment, and services having the least adverse environmental impact, within the constraints of statutory purchasing requirements, departmental need's, availability, and sound economical considerations. Suggested changes and environmental enhancements for possible inclusion in future revisions of these terms and conditions are encouraged.
- 1.9 All parts not specifically mentioned in the Invitation For Bid which are necessary for the system to be complete and ready for operation, or which are normally furnished as standard equipment shall be furnished by the successful bidder. All parts shall conform in strength, quality and workmanship to the accepted Standard of the Industry.
- 1.10 The system provided shall meet or exceed all Federal and State of Texas Safety, Health, Lighting, and Noise Regulations, and Standards in effect and applicable to equipment furnished at the time of manufacture.

2. ABANDONMENT OR DEFAULT:

- 2.1 A vendor who abandons or defaults the delivery, installation, start-up and training work and causes this purchase to be rebid will not be considered for future bids.
- 2.2 This purchase will be void if sold, transferred or assigned to another company without written approval from Texas A&M. Written notification of changes to company name, address, telephone number, etc. should be given to Texas A&M as soon as possible but not later than 30 days from date of change.

3. RESPONSIBILITY FOR DAMAGE CLAIMS:

- 3.1 The vendor agrees to indemnify and save harmless Texas A&M, its agents and employees from all suits, action or claims and from all liability and damages for any and all injuries or damages sustained by any person or property in consequence of any neglect in the performance of the delivery, installation, start-up and training by the vendor and from any claims or amounts arising or recovered under the "Workers Compensation Laws", Chapter 101, VTCA, Civil Practice and Remedies Code, or any other laws. Vendor further so indemnify and be responsible for all damages or injury from any act, omission, neglect or misconduct of the vendor, his/her agent and employees, in the manner or method of executing the work; or from failure to properly execute the work; or from defective work or materials. Vendor shall not be released from these responsibilities until all claims have been settled and suitable evidence to that effect furnished to Texas A&M.

4. APPLICABLE LAWS:

4.1 The laws of the State of Texas shall govern this purchase, delivery, installation, start-up and training.

5. COMPLIANCE WITH LAWS:

5.1 The vendor shall comply with all Federal, State and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any court or administrative bodies or tribunals In any matter affecting the performance of this delivery, installation, start-up and training including without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the vendor shall furnish Texas A&M with satisfactory proof of its compliance therewith.

6. COMPLIANCE:

6.1 Delivery, installation, start-up and training shall be done In accordance with industry standards and any specifications listed on the Invitation For Bid.

7. MINIMUM INSURANCE REQUIREMENTS:

7.1 Vendor shall obtain and maintain, for the duration of this Agreement or longer, the minimum insurance coverage set forth below. All coverage shall be written on an occurrence basis. All coverage shall be underwritten by companies authorized to do business in the State of Texas or eligible surplus lines insurers operating in accordance with the Texas Insurance Code and have a financial strength rating of A- or better and a financial strength rating of VII or better as measured by A.M. Best Company or otherwise acceptable to Texas A&M University ("TAMU"). By requiring such minimum insurance, TAMU shall not be deemed or construed to have assessed the risk that may be applicable to Vendor under this Agreement. Vendor shall assess its own risks and if it deems appropriate and/or prudent, maintain higher limits and/or broader coverage. Vendor is not relieved of any liability or other obligations assumed pursuant to this Agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types. No policy will be canceled without unconditional written notice to TAMU at least ten days before the effective date of the cancellation.

• Commercial General Liability

Commercial general liability insurance with the following minimum limits of coverage:

Each Occurrence Limit	\$1,000,000
Damage to rented Premises	\$300,000
Medical Payments	\$5,000
Personal / Advertising Injury	\$1,000,000
General Aggregate Limit	\$2,000,000
Products / Completed Operations	\$1,000,000

The required commercial general liability policy must be issued on a form that insures Vendor's or its subcontractors' liability for bodily injury (including death), property damage, personal and advertising injury assumed under the terms of this Agreement.

• Automobile Liability \$1,000,000

Business auto liability insurance covering all owned, non-owned or hired automobiles, with limits of not less than \$1,000,000 (or \$5,000,000 for bus charter companies) single limit of liability per accident for bodily injury and property damage.

• Worker's Compensation

Worker's compensation insurance with the following minimum limits of coverage:

Statutory Benefits (Coverage A)	Statutory
Employers Liability (Coverage B)	\$1,000,000 Each Accident
	\$1,000,000 Disease/Employee
	\$1,000,000 Disease/Policy Limit

Workers' compensation policy must include under Item 3.A. on the information page of the workers' compensation policy the state in which work is to be performed for TAMU. Workers' compensation insurance is required, and no "alternative" forms of insurance will be permitted.

7.2 Commercial General Liability and Auto Liability policies must be endorsed to name The Texas A&M University System Board of Regents ("Board of Regents"), The Texas A&M University System ("A&M System") and Texas A&M University as additional insureds up to the actual liability limits of the policies maintained by Vendor. The commercial general liability additional insured endorsements must include on-going and completed operations afforded by CG 20 10 (10 01 Edition or equivalent) and CG 20 37 (10 01 Edition or equivalent). Commercial general liability and business auto liability policies must be written on a primary and non-contributory basis. Copies of each endorsement must be submitted with the certificate of insurance.

7.3 All insurance policies must be endorsed to provide a waiver of subrogation in favor of the Board of Regents, A&M System and Texas A&M University.

- 7.4 All insurance policies will be endorsed to require the insurance carrier providing coverage to send notice to TAMU ten (10) days prior to the effective date of cancellation, material change, or non-renewal relating to any insurance policy.
- 7.5 Vendor shall deliver to TAMU evidence of insurance on a Texas Department of Insurance approved certificate form verifying the existence and actual limits of all insurance prior to the execution and delivery of this Agreement and prior to the performance of any services by Vendor under this Agreement. Vendor shall provide additional evidence of insurance on a Texas Department of Insurance approved certificate form verifying the continued existence of all required insurance no later than thirty (30) days after each annual insurance policy renewal.
- 7.6 Any deductible or self-insured retention must be declared to and approved by TAMU prior to the performance of any services by Vendor under this Agreement. Vendor shall pay any deductible or self-insured retention for any loss. All deductibles and self-insured retentions must be shown on the certificates of insurance.
- 7.7 "Certificate Holder" portion of the Certificate Of Insurance shall read as follows:
- The Board of Regents for and on behalf of The Texas A&M University System,
The Texas A&M University System, and
Texas A&M University
ATTN: Procurement Services PO Box 30013
1477 TAMU
College Station TX 77842-3013
- 7.8 Certificates of insurance and additional insured endorsements as required by this Agreement must be emailed to the following
- TAMU contact: Buyer's E-mail address
- 7.9 The insurance coverage required by this Agreement must be kept in force until all services have been fully performed and accepted by TAMU in writing.