



Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jun 20, 2024	AB0928564	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sak - King, Susan	sa-king@tamu.edu	979.845.3888
Customer Contact:		
Name:	Peggy Schill	
Email:	PSCHILL@TAMU.EDU	
Phone:	+1 979-204-2144	

Order acceptance instructions:

For Order Acceptance Instructions applicable to this PO, see the "Notes to Supplier" section below.

Supplier Information		Delivery Information	
Supplier Name	CYRACOM INTERNATIONAL INC	Delivery Address	
Address	PO BOX 74008076 CHICAGO, Illinois 606748076 United States	TAMUS Member:	23-Texas A&M Health Science Center (23)
FOB / FREIGHT	Destination	Attn:	Katie Giordano
Pre-Pay & Add	No	Business Affairs-COM	
Payment Terms	0, Net 30	HPEB Bldg	
Contract Number - Header	DIR-CPO-5229	Suite	
Contract Number - Line	no value	8447 Riverside Pkwy	
Quote number		Bryan, TX 77807	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
Shipping Instructions			
Note to Supplier		This PO is ONLY an estimate and NOT a guarantee of full purchase amount. REF: Attached pricing from DIR contract REF: DIR-CPO-TMP-572. Period of Svc: 6/20/24 to 8/31/25	
Attachments for supplier			
CiraCom_DIR 2023 ...			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online:

238	Institution of Higher Education Purchase	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code
323	CANCELLATION - 30 DAYS	Texas A&M reserves the right to terminate this agreement, without penalty, provided thirty (30) days written notice of such termination is given to the vendor. In the event of termination, prorated reimbursement for the remaining maintenance service that was prepaid will be due to Texas A&M.
325	CANCELLATION - FUNDING OUT	This agreement is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise made available to the using agency.
327	CANCELLATION - NON-PERFORMANCE	Texas A&M reserves the right to immediate cancellation due to non-performance.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	OPI Interpretation Services	NA	LO	5,000.00 USD	1 LO	5,000.00 USD
2 of 4	OPI Spanish Interpretation	NA	LO	5,000.00 USD	1 LO	5,000.00 USD
3 of 4	American Sign Language Interpretation	NA	LO	5,000.00 USD	1 LO	5,000.00 USD
4 of 4	VRI Spanish Interpretation	NA	LO	5,000.00 USD	1 LO	5,000.00 USD
Total						20,000.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M Health Science Center</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road Suite 3101</p> <p>College Station, TX 77843-6000</p> <p>United States</p>