

## Revised Purchase Order



Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Jun 18, 2025</b>	<b>AB1037649</b>	<b>1</b>	<b>Jun 18, 2025</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
rac - Cella, Rebecca	rcella@tamu.edu	979.845.5888	
<b>Customer Contact:</b>			
Name:		Maria Hernandez	
Email:		MHERNANDEZ@TAMU.EDU	
Phone:			

### Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

### Order acceptance instructions:

**For Order Acceptance Instructions applicable to this PO, see the "Notes to Supplier" section below.**

Supplier Information		Delivery Information	
Supplier Name	WILTON'S OFFICEWORKS LTD	<b>Delivery Address</b>	
Address	PO BOX 5040 BRYAN, Texas 778055040 United States	TAMUS Member:	23-Texas A&M Health Science Center (23)
Phone	+1 979-268-0062	Attn:	Hedieh Briggs/Jaime Vykukal
FOB / FREIGHT	Destination	Psychiatry & Behavioral Sciences	
Pre-Pay & Add	No	Galleria Village	
Payment Terms	0, Net 30	Suite	400
Contract Number - Header	R240117, R240108	1716 Briarcrest Dr.	
Contract Number - Line	<i>no value</i>	Bryan, TX 77802	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Ref Quotation 19464  
 Ref HON OMNIA CONTRACT #R240117  
 KIMBALL OMNIA CONTRACT #R240108

In the event of any conflict in terms asserted by the Contractor and Texas A&M's Terms and Conditions, Texas A&M's Terms and Conditions shall in all aspects govern and control.

Any tariff, duty, or customs-related charges associated with the goods under this Purchase Order must be invoiced separately from the cost of the goods. Vendor agrees not to include tariff charges within the product unit price. Buyer reserves the right to request and receive supporting documentation, including but not limited to proof of shipment, customs declarations, and import/export documentation, to verify the nature and origin of such charges. Failure to provide requested documentation may result in delayed or withheld payment of the applicable tariff-related charges.

Attachments for supplier

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="https://purchasing.tamu.edu/_media/TAMU.BID.TERMS.WEB.20230425.pdf">https://purchasing.tamu.edu/_media/TAMU.BID.TERMS.WEB.20230425.pdf</a>
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	210	Product Installation	To be installed. Installation to include receiving, unpacking, assembly and placement at point of use and removal and disposal of all packing material. University dumpsters may not be used for disposal.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 7	HON OMNIA CONTRACT #R240117KIMBALL OMNIA CONTRACT #R240108	N/A	EA	0.00 USD	0 EA	0.00 USD
2 of 7	HON HIWMM.Y2.A.H.IM.WP40.BL.SB.T:'IGNITION 2.0' MID-BACK TASK CHAIRWITH ADJUSTABLE ARMSFRAME AND MESH BACK: BLACKSEAT: 'WHISPER VINYL' BLACK	NF	EA	426.15 USD	40 EA	17,046.00 USD
3 of 7	HON HIGS6.F.S.IM.WP40.T: 'IGNITION'GUEST CHAIR WITH FIXED ARMS ANDALL-SURFACE CASTERSFRAME AND MESH BACK: BLACKSEAT: 'WHISPER VINYL' BLACK	NF	EA	306.90 USD	40 EA	12,276.00 USD
4 of 7	KIMBALL 84KT2422RDL: 'JELSEN'ROUND 22"H TABLEFINISH: MONTEREYPAIN: DESIGNER WHITE	NF	EA	994.95 USD	2 EA	1,989.90 USD
5 of 7	INSTALLATION	LABOR	EA	4,700.00 USD	1 EA	4,700.00 USD
6 of 7	TARIFF SURCHARGE FOR KIMBALL	NF	EA	149.24 USD	1 EA	149.24 USD
7 of 7	HON FLOCK CLOSEOUT ARMLESSCHAIRS	NF	EA	199.00 USD	2 EA	398.00 USD
<b>Total</b>					<b>36,559.14 USD</b>	

<b>Billing Information</b>	<b>Billing Address</b>

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Texas A&M Health Science  
Center

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to [invoices@tamu.edu](mailto:invoices@tamu.edu)

750 Agronomy Road Suite 3101

College Station, TX 77843-6000

United States