

## Revised Purchase Order



<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Jan 21, 2026</b>	<b>AB1116361</b>	<b>1</b>	<b>Jan 21, 2026</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
rac - Cella, Rebecca	rcella@tamu.edu	979.845.5888	
<b>Customer Contact:</b>			
Name:		TAMU ORDERING DEPT 02-ACCT	
Email:		ACCTpayments@mays.tamu.edu	
Phone:		+1 979-862-2134	

### Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

### Order acceptance instructions:

**For Order Acceptance Instructions and other Terms and Conditions applicable to this PO, see the "Notes to Supplier" section below.**

<b>Supplier Information</b>		<b>Delivery Information</b>	
Supplier Name	HBI OFFICE SOLUTIONS INC	<b>Delivery Address</b>	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	210 Olsen Blvd
Fax	+1 936-295-5264	Accounting Dept	
FOB / FREIGHT	Destination	Wehner Bldg.	
Pre-Pay & Add	No	Room	462 -Tara Blasor
Payment Terms	0, Net 30	210 Olsen Blvd.	
Contract Number - Header	E&I EI00140-2021MA	4353 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Reference Vendor Quote 28961 for details and specifications  
 Reference E&I Contract EI00140-2021MA

In the event of any conflict in terms asserted by the Contractor and Texas A&M's Terms and Conditions, Texas A&M's Terms and Conditions shall in all aspects govern and control.

Any tariff, duty, or customs-related charges associated with the goods under this Purchase Order must be invoiced separately from the cost of the goods. Vendor agrees not to include tariff charges within the product unit price. Buyer reserves the right to request and receive supporting documentation, including but not limited to proof of shipment, customs declarations, and import/export documentation, to verify the nature and origin of such charges. Failure to provide requested documentation may result in delayed or withheld payment of the applicable tariff-related charges.

Attachments for supplier

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	100	Order Acceptance Instructions - TAMU	Vendor guarantees that the products delivered, or the services performed, as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services in writing prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions (the version that is effective as of the Purchase Order Date or the Revision Date specified above, whichever is later), which are incorporated into and made a material part of any Purchase Order issued by Texas A&M.
	102	Terms & Conditions - TAMU	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="https://purchasing.tamu.edu/_media/TAMU.BID.TERMS.WEB.20250321.pdf">https://purchasing.tamu.edu/_media/TAMU.BID.TERMS.WEB.20250321.pdf</a>
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 7	FLEX SINGLE CHEVRON TABLE PNEUMATIC HEIGHT, FLEX SINGLE CHEVRON TABLE PNEUMATIC HEIGHTDepth: 20.0000Width: 33.6000Top Surface Finish: Woodgrain HPL 2HAT - ACACIA (HPL)Edge Finish: Plastic - PG1 6213 - ACACIAColumn Finish: Textured Paint 7360 - MERLEBas	FLXSCTP	EA	953.04 USD	1 EA	953.04 USD
Supplier Part {3B0D25AA-462C-496B-940A-0C38AAA53531} a4cR30000019ntmlAA*28961 Auxiliary ID						
		Manufacturer Name	STEELCASE, INC.			
		Manufacturer Part ID	FLXSCTP			
2 of 7	Steelcase Soffio Screen, Steelcase Soffio ScreenWidth: 56.0000Surface Finish: Billiard 5H14 - AVOCADO	SSCRN	EA	557.39 USD	1 EA	557.39 USD
Supplier Part {3B0D25AA-462C-496B-940A-0C38AAA53531} a4cR30000019sGjIAI*28961 Auxiliary ID						
		Manufacturer Name	STEELCASE, INC.			
		Manufacturer Part ID	SSCRN			
3 of 7	Tizu Nesting Chair Multipurpose, Tizu Nesting Chair MultipurposeFrame: White FrameBack: Mesh BackSeat Cover Finish: Buzz2 5F05 - BurgundyBack Finish: Air Mesh AR01 - GREYArmrest: Fixed LoopBase: F1:Platinum BaseCaster or Glide: Soft, 2-Tone GreyPackaging	TIZUNEST	EA	349.33 USD	32 EA	11,178.56 USD
Supplier Part {3B0D25AA-462C-496B-940A-0C38AAA53531} a4cR30000019sILIAI*28961 Auxiliary ID						
		Manufacturer Name	AMQ SOLUTIONS			
		Manufacturer Part ID	TIZUNEST			
4 of 7	Personality Plus Stool, Personality Plus StoolSeat Finish: Buzz2 5F05 - BURGUNDYFrame: Seagull FrameBack Finish: Air Mesh AR01 - GREYCaster or Glide: Hard CastorsHeadrest: No HeadrestArmrest: 4-D ArmBase: Polished Aluminum BasePackaging: Fully Assembled	PPSTOOL	EA	519.47 USD	1 EA	519.47 USD

	Supplier Part {3B0D25AA-462C-496B-940A-Auxiliary ID 0C38AAA53531} a4cR30000019oUsIAI*28961					
		Manufacturer Name	AMQ SOLUTIONS			
		Manufacturer Part ID	PPSTOOL			
5 of 7	Table-Rectangle, Flip-top, Table-Rectangle, Flip-topSize: ModularWidth: 48.00000Depth: 19.00000Top Surface Finish: Woodgrain HPL 2HAT - ACACIA (HPL)Grain Direction: Long GrainEdge Finish: Plastic - PG1 6213 - ACACIALeg: Cast LegLeg Finish: Smooth Metalli	TS4FLIP2	EA	1,159.96 USD	4 EA	4,639.84 USD
	Supplier Part {3B0D25AA-462C-496B-940A-Auxiliary ID 0C38AAA53531} a4cR30000019sJxIAI*28961					
		Manufacturer Name	STEELCASE, INC.			
		Manufacturer Part ID	TS4FLIP2			
6 of 7	Table-Rectangle, Flip-top, Table-Rectangle, Flip-topSize: ModularWidth: 66.00000Depth: 19.00000Top Surface Finish: Woodgrain HPL 2HAT - ACACIA (HPL)Grain Direction: Long GrainEdge Finish: Plastic - PG1 6213 - ACACIALeg: Cast LegLeg Finish: Smooth Metalli	TS4FLIP2	EA	1,268.53 USD	15 EA	19,027.95 USD
	Supplier {3B0D25AA-462C-496B-940A-Part 0C38AAA53531} a4cR30000019r6AIAQ*28961 Auxiliary ID					
		Manufacturer Name	STEELCASE, INC.			
		Manufacturer Part ID	TS4FLIP2			
7 of 7	Dealer Fee, STEELCASE TARIFF RECOVERY CHARGE	DEALERFEE	EA	799.31 USD	1 EA	799.31 USD
	Supplier {3B0D25AA-462C-496B-940A-Part 0C38AAA53531} a4cR30000019rqwIAA*28961 Auxiliary ID					
		Manufacturer Part ID	DEALERFEE			
Total					<b>37,675.56 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable  ***Do Not Mail Invoices***  Email invoices to invoices@tamu.edu  750 Agronomy Rd Suite 3101  6000 TAMU  College Station, TX 77843-6000  United States</p>