



Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Nov 5, 2020	AB0577970	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sak - King, Susan	sa-king@tamu.edu	979.845.3888
Customer Contact:		
Name:	Tristan Verley	
Email:	TVERLEY@TAMU.EDU	
Phone:		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online:
<http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	FOREST & PINE HEARTWOOD CREATIVE LLC DBA	Delivery Address	
Address	12812 SERAFY CT AUSTIN, TX 78753 US	TAMUS Member:	23-Texas A&M Health Science Center (23)
Phone	+1 979-665-8382	Attn:	Amanda Galindo
FOB / FREIGHT	Destination	COP-Finance & Administration	
Pre-Pay & Add	Yes	MSC131	
Payment Terms	0, Net 30	Room	325
Contract Number - Header	C2021-2110	1010 West Ave B	
Contract Number - Line	<i>no value</i>	Kingsville, TX 78363	
Quote number	EST-145622	United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

REF: Estimate # EST-145622
 REF: TAMU MO C2021-2110
 Per attached SOW
 COP Recruitment Video

Attachments for supplier

EST145622.pdf

SOW

Vendor Insurance ...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms &	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M

Conditions		University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.
113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
238	Institution of Higher Education Purchase	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code
335	INSURANCE REQUIREMENT	Certificate of Insurance, in accordance with the attached Insurance Requirements, must be provided prior to any work being performed at any Texas A&M University System location.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 9	3. Video Production, Full Day Rate	na	EA	1,000.00 USD	3 EA	3,000.00 USD
2 of 9	26. Producer	na	EA	875.00 USD	2 EA	1,750.00 USD
3 of 9	33. Pre-Production	na	EA	1,000.00 USD	5.25 EA	5,250.00 USD
4 of 9	40. Writer	na	EA	500.00 USD	1 EA	500.00 USD
5 of 9	36. Director	na	EA	2,000.00 USD	1 EA	2,000.00 USD
6 of 9	Video Editing, Hourly Rate	na	EA	135.00 USD	55 EA	7,425.00 USD
7 of 9	Color Grading, Hourly Rate	na	EA	125.00 USD	15 EA	1,875.00 USD
8 of 9	Production Assistant	na	EA	600.00 USD	2.5 EA	1,500.00 USD
9 of 9	Director of Photography	na	EA	850.00 USD	2 EA	1,700.00 USD
Total						25,000.00 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvvendorhelp@tamu.edu .	Texas A&M Health Science Center-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101

11/5/2020

Fax

Invoice must include the PO/Reference number shown above.

6000 TAMU
College Station, TX 77843-6000
United States