# The Texas A&M University System

## ORGANIZATION

<table>
<thead>
<tr>
<th>Organization</th>
<th>AM02 - Texas A&amp;M University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>401 Joe Routt Boulevard</td>
</tr>
<tr>
<td></td>
<td>College Station, TX 77843</td>
</tr>
</tbody>
</table>

| Purchaser        | Patty Winkler               |
| Info Contact     | p-winkler@tamu.edu 979-845-4556 |

## DEPARTMENT

| Department       | 02UCEN                       |
| Bill-to-Address  | 750 Agronomy Road - Suite 3101 |
|                  | 6000 TAMU                     |
|                  | Attn: Email invoices to invoices@tamu.edu |
|                  | Attn: Do not mail invoice if sending via email |
|                  | College Station, TX 778436000 |

| Ship-to-Address  | RUDDER TOWER                 |
|                  | Room 107                     |
|                  | 1232 TAMU                    |
|                  | COLLEGE STATION, TX 778431235 |

## BID INFORMATION

| Description       | Tables and carts for MSC and RTC |
| Bulletin Desc.    |                                |
| Bid Number        | AM02-17-B000801                |
| Bid Type          | Open Market                    |
| Alternate Id      | 52888AF                        |
| Bid Opening Date  | 12/12/2016 2:00 PM             |
| Type Code         | Invitation for Bid             |
| Fiscal Year       | 2017                           |
| Available Date    | 12/05/2016 4:48 PM             |

**Pre-Bid Conference**

## AMENDMENTS

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Amendment Date</th>
<th>Amendment Notes</th>
</tr>
</thead>
</table>
| 1             | 12/05/2016 5:09 PM | Item 1 1. Description changed from "Attention All Bidders:
Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation
bids and purchase orders. We are asking all vendors to take a few moments and register as
one of our vendors. This will allow you to respond to our bid invitations electronically as well as
accept purchase orders.

Please visit the following website to register https://buy.tamus.edu/bso/

If you have any questions in reference to registrations, please contact us at vendorhelp@tamu.edu

As a bidder responding to this invitation upon submission of your response, regardless of the
format of your submission, you and the entity you represent are agreeing to the terms and
conditions presented here as well as the TAMU terms and conditions located at
http://purchasing.tamu.edu/media/123743/bidtamu.pdf.

Physical Address:
Texas A&M University
Procurement Services
Agronomy Road
College Station TX 77843-1477
Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us
to enter your company into our bid system and include your response on the electronic
tabulation.

***************
Texas A&M University is seeking pricing for the Furnish and Delivery of the following:* to
*Attention All Bidders:

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The Texas A&M University System

Amendment No.  
Amendment Date  
Amendment Notes

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******************

Texas A&M University is seeking pricing for the Furnish and Delivery of the following Mitylite Products:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.000</td>
<td>Attention All Bidders:</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as accept purchase orders.

Please visit the following website to register https://buy.tamus.edu/bso/

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Procurement Services
Agronomy Road
College Station TX 77843-1477
Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

******************

Texas A&M University is seeking pricing for the Furnish and Delivery of the following Mitylite Products:

2.000 Table with Conference Legs, 18” x 6, Gray Textured Top Item #RT1872GRB12 240.00 EA

3.000 36” Carts Item #CRT367FBLK2 2.00 EA
4.000

Note to Bidders:

Pricing:

Bidders must indicate any additional charges not listed here-in. Indicate a minimum order, if applicable.

References:

Bidders shall provide at least three (3) references where services comparable in size and scope have been performed within the last two (2) years. Bidders shall provide the Company name, Contact Person, Company Address, phone and fax number and email for each reference.

Texas A&M University reserves the right to contact these references to verify bidder's ability to perform these services. A negative reference may be grounds for disqualification of your bid.

Payment Terms:

Quote 100% Net 30 Upon Receipt and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in. _______________________(required field)

Shipping Terms:

Quote Destination Freight Prepaid and Allowed. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in and provide estimated shipping cost.

_________________________(required field)

Delivery Time: Quote delivery time, upon receipt of order;

_________________________(required field)

Award

The award shall be made based on the following "Best Value Criteria". Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.

- Vendor's ability to meet the minimum specifications;
- Delivery requirement;
- Experience/past experience with vendor;
- The quality, availability and adaptability of equipment offered to required application.
- Quality of performance of previous services;
- Minimum order;
- References;
- The acquisition price.

Texas A&M University reserves the right to accept or reject any or all bids, to waive in formalities and technicalities, to accept the offer considered the most advantageous to the University.