INVITATION FOR BID – RETURN SEALED BIDS TO:
TEXAS A&M UNIVERSITY
Department of Procurement Services
P. O. Box 30013
College Station, TX 77842-3013
Phone: 979-845-4570
Fax: 979-845-3800

Bidder MUST Sign Below
Failure to Sign will Disqualify Bid

OPENING DATE: 03/01/2017 at 2:00 PM (CST)

BID #: B700026

BID TO BE “F.O.B. AGENCY RECEIVING
ROOM FREIGHT PREPAID AND ALLOWED”
UNLESS OTHERWISE SPECIFIED BELOW

Destination of Goods:

TEXAS A&M UNIVERSITY
DOHA 00000
QATAR

State law provides you the right to request, receive, review and correct information about yourself collected by this form. Contact: dl-young@tamu.edu or 979-845-4570 Ext. 245.

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>UPON AWARD, EQUIPMENT WILL BE FOR USE AND DELIVERY TO THE TEXAS A&amp;M UNIVERSITY - QATAR CAMPUS LOCATED IN DOHA, QATAR.</strong></td>
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<td></td>
<td><strong>SHIPPING TERMS VENDORS:</strong></td>
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<td></td>
<td><strong>INCOTERM - DDP (DELIVERY DUTY PAID). VENDOR WILL DELIVER THE GOODS DOOR TO DOOR TAMUQ. ALSO INCLUDES FREIGHT, INSURANCE, CUSTOM CLEARANCE, DUTIES, TAXES, LEGALIZATION, BAYAN, ETC.</strong></td>
<td></td>
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<td></td>
<td><strong>FOR DOHA VENDORS:</strong></td>
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<td></td>
<td><strong>WE HAVE BEEN NOTIFIED THAT QATAR CUSTOMS HAVE IMPLEMENTED AN AUTOMATED ELECTRONIC CLEARANCE PROCESS CALLED &quot;SINGLE WINDOW&quot; AND ALL INCOMING SHIPMENTS WILL BE SUBJECT TO BAYAN &amp; ADMIN CHARGES. FOR SHIPPING TERMS DDP, ALL CUSTOMS CHARGES WILL BE BORNE BY THE VENDOR. TAMUQ WILL NOT BE RESPONSIBLE FOR THESE CHARGES WITH YOUR SHIPPING AGENT.</strong></td>
<td></td>
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<td></td>
<td><strong>PLEASE NOTE: QATAR CUSTOMS REQUIRES ALL ORIGINAL SHIPPING DOCUMENTS:</strong></td>
<td></td>
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<tr>
<td></td>
<td><strong>1- ORIGINAL CERTIFICATE OF ORIGIN STAMPED FROM CHAMBER OF COMMERCE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td><strong>2- ORIGINAL COMMERCIAL INVOICE STATING EACH ITEM (PRICE/ORIGINAL MADE/QUANTITY) STAMPED FROM CHAMBER OF COMMERCE.</strong></td>
<td></td>
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<td></td>
<td><strong>3- PACKING LIST;</strong></td>
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<td></td>
<td><strong>4- AIRWAY BILL</strong></td>
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<td></td>
<td><strong>ALL INFORMATION MUST BE THE SAME ON EACH OF</strong></td>
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<tr>
<td></td>
<td><strong>P.A.W.</strong></td>
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</tbody>
</table>

TERMS: FOB DESTINATION, FREIGHT PREPAID AND ALLOWED

DELIVERY IN ___________ DAYS

Check below if preference claimed under Rule 1 TAC 113.8
☐ Agriculural products produced or grown in TX
☐ Agricultural products and services offered by TX bidders
☐ USA produced supplies, materials, or equipment
☐ Other (See 1.13 on the last page)

Purchasing Agent: For Texas A&M University

Patty Winkler
INVITATION FOR BID – RETURN SEALED BIDS TO:
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Department of Procurement Services
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BID #: B700026
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Destination of Goods:
TEXAS A&M UNIVERSITY
DOHA 00000
QATAR

AUTHORIZED SIGNATURE

PRINT OR TYPE NAME

TITLE DATE

THE ABOVE DOCUMENTS, IF THE INFORMATION IS DIFFERENT, THE SHIPMENT WILL NOT CLEAR QATAR CUSTOMS.

QUOTE IN FIRM US DOLLARS

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Computer Controlled Tray Drier, Model #UOP8-MKII-A or equivalent meeting the following minimum specifications.</td>
<td>1</td>
<td>EA</td>
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<td></td>
<td>- A compact desktop tray dryer suitable for laboratory use.</td>
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<td></td>
<td>- Computer control of temperature and air flow rate, with sophisticated data logging and analysis software.</td>
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<td></td>
<td>- Capacity up to 2.1kg of wet material.</td>
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<td></td>
<td>- Flow rates 0.4 to 3.0 m/s over trays.</td>
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<td></td>
<td>- Air temperature up to 80 degrees C at 0.4m/s</td>
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<td></td>
<td>- Integrated electronic weight measurement to determine drying rate.</td>
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<td></td>
<td>- Electronic measurement of temperature and humidity before and after the drying trays.</td>
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<tr>
<td></td>
<td>- Electronic measurement of air flow.</td>
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<td></td>
<td>- Stainless steel construction.</td>
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<td></td>
<td>- Software for interface between user and equipment</td>
<td></td>
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<td></td>
<td>- 1ph 240V 50 Hz</td>
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<td></td>
<td><strong>Computer to be supplied by TAMU-Qatar</strong></td>
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</tr>
<tr>
<td>2</td>
<td>Installation</td>
<td>1</td>
<td>EA</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>The requested equipment is to be supplied as a complete operational system, set-up and ready for use. Any/all operational/maintenance manuals are to be provided at</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

TERMS: ________________________________________________________________________

FOB DESTINATION, FREIGHT PREPAID AND ALLOWED

TOTAL

DELIVERY IN _______ DAYS

Check below if preference claimed under Rule 1 TAC 113.8
☐ Supplies, materials, equipment, or services produced in TX, offered by TX bidders
☐ Agricultural products produced or grown in TX
☐ Agricultural products and services offered by TX bidders
☐ USA produced supplies, materials, or equipment
☐ Other (See 1.13 on the last page)

PURCHASING AGENT FOR TEXAS A&M UNIVERSITY
INVITATION FOR BID – RETURN SEALED BIDS TO:
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P. O. Box 30013
College Station, TX 77842-3013
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OPENING DATE: 03/01/2017 at 2:00 PM (CST)
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UNLESS OTHERWISE SPECIFIED BELOW

Destination of Goods:
TEXAS A&M UNIVERSITY
DOHA 00000
QATAR

AUTHORIZED SIGNATURE:

PRINT OR TYPE NAME:

TITLE DATE

Vendor's ID Number:
See Instructions 1.8 on the last page for vendor ID Number.
( ) Historically Underutilized Business certified by TPASS.
Please specify: ( ) M/BE ( ) W/OS ( ) W/OW ( ) JA ( ) JA!

By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Resident Bidder as defined in Rule 1 TAC 113.2

State law provides you the right to request, receive, review and correct information about yourself collected by this form. Contact: dj-young@tamu.edu or 979-845-4570 Ext. 245.

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the time of installation.

This project shall be considered a "turnkey" project that includes all aspects of the installation.

Final Testing and Acceptance Criteria:

The completed installation shall be inspected by Texas A&M - Qatar to assure that all equipment is installed in a professional manner and in accordance with these specifications.

The final system testing and demonstration shall be performed after the installation and initial testing has been completed by vendor but prior to any use of the system. Vendor shall ensure that system meets or exceed performance specifications as per manufacturer criteria. The vendor shall be responsible for properly performing all setup of equipment and all assembly.

Insurance Requirement

The successful vendor will, at its sole cost and expense, acquire and maintain in effect during the period of the Agreement, general and professional liability insurance and any employee compensation insurance as may be required by the laws of the country in which the successful vendor is organized.

Bidders shall submit a copy of insurance certificate with bid response for review

PAW

TERMS: FOB DESTINATION, FREIGHT PREPAID AND ALLOWED

DELIVERY IN DAYS

Check below if preference claimed under Rule 1 TAC 113.8
( ) Supplies, materials, equipment, or services produced in TX offered by TX bidders
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( ) Agricultural products and services offered by TX bidders
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Purchasing Agent for Texas A&M University
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VENDOR AGREES TO COMPLY WITH ALL CONDITIONS BELOW AND ON THE LAST PAGE OF THIS DOCUMENT.

AUTHORIZED SIGNATURE

PRINT OR TYPE NAME

TITLE DATE


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<tr>
<td>3</td>
<td>Training</td>
<td>1</td>
<td>EA</td>
<td></td>
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</tbody>
</table>

Training shall include at least one (1) day on-site demonstration of the proper operating techniques of equipment ordered to at least two (2) individuals designated by the end user. This demonstration is to include basic training on the proper operation of the equipment installed.

All training expenses must be included here-in. Additional charges will not be allowed to be added once an award is made.

**********************************************************
Installation and training are to be performed on the same day(s), where possible.
**********************************************************

4 Please quote any/all applicable Educational Discounts.

Note To Bidders:
Payment Terms:
100%, Net 30 - Upon Receipt, Completion of Installation and Acceptance
Pricing/List of Components:
Bidders shall provide a breakdown of all components included in product offered with

TERMS: FOB DESTINATION, FREIGHT PREPAID AND ALLOWED

DELIVERY IN _______ DAYS

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PURCHASING AGENT FOR TEXAS A&M UNIVERSITY
INVITATION FOR BID – RETURN SEALED BIDS TO:  
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P. O. Box 30013  
College Station, TX 77842-3013  
Phone: 979-845-4570  
Fax: 979-845-3800

SHOW OPENING DATE AND BID INVITATION NUMBER  
ON THE FACE COVER SHEET OR THE LOWER LEFT  
HAND CORNER OF THE SEALED ENVELOPE.  
PLEASE SHOW RETURN ADDRESS OF FIRM.

OPENING DATE: 03/01/2017 at 2:00 PM (CST)

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Vendor ID Number:  
See Instructions 1.8 on the last page for vendor ID Number.  
( ) Historically Underutilized Business certified by TPASS.  
Please specify ( HUB ( HSB ) ( HBD ) ( A-M ) ( A-P ) ( A)J

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<tbody>
<tr>
<td></td>
<td>price breakdown for each component for evaluation purposes.</td>
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<td>Failure to do so may result in the disqualification of your response.</td>
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<tr>
<td></td>
<td>Award</td>
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<tr>
<td></td>
<td>The award shall be made based on the following &quot;Best Value Criteria&quot;. Texas A&amp;M University reserves the right to consider the following and any other factors deemed necessary to evaluate the offers and determine the &quot;Best Value&quot; for the University.</td>
<td></td>
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<tr>
<td></td>
<td>- Vendor’s ability to meet the specifications and requirements;</td>
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<td></td>
<td>- Delivery requirements after the receipt of order.</td>
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<td></td>
<td>- The acquisition prices/rates of discounts</td>
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<td></td>
<td>- Acceptance of payment terms</td>
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<td></td>
<td>- Warranty terms</td>
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<td></td>
<td>TAMU reserves the right to accept or reject any or all offers, to waive informalities and technicalities, to accept the offer considered the most advantageous to the University.</td>
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<td></td>
<td>TAMU reserves the right to make the decision as to what system best meets the minimum specifications and which system best suits the needs of the University. Texas A&amp;M’s decision is final.</td>
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</tbody>
</table>

PAW

TERMS: FOB DESTINATION, FREIGHT PREPAID AND ALLOWED

DELIVERY IN _____ DAYS

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☐ USA produced supplies, materials, or equipment
☐ Other (See 1.13 on the last page)

TOTAL ____________________________

PURCHASING AGENT FOR TEXAS A&M UNIVERSITY
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DOHA 00000  
QATAR

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**Item** | **Description** | **Quantity** | **UOM** | **Unit Price** | **Extended Price**  
---|---|---|---|---|---

VENDOR’S TELEPHONE NO: | - | - | - | - | -

VENDOR’S FAX NO: | - | - | - | - | -

---

**TERMS:** FOB DESTINATION, FREIGHT PREPAID AND ALLOWED  
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☐ Other (See 1.13 on the last page)

TOTAL

Purchasing Agent for Texas A&M University
1. BIDDING REQUIREMENTS

1.1 Bidders must comply with all rules, regulations and stipulations relating to purchasing in the State of Texas in addition to the requirements of this bid. Bids received at the incorrect location or in the incorrect manner will not be considered.

1.2 Pricing must be quoted on a "per unit" basis, as indicated. Your firm's total bid must be reduced or increased to reflect any changes in the design or quantity of the specified items. The final bid must be calculated as if your firm were to do the work and be paid as if your firm were to do the work.

1.3 Bids should be submitted in a sealed envelope that clearly indicates the name and address of the bidder. Bids shall be opened in the presence of representatives of the Texas A&M University System office. No bid shall be accepted after the specified opening time.

1.4 Bids must be accompanied by a $5,000 check or certified check payable to the Texas A&M University System, as required by law.

1.5 All bids will be considered for award at the discretion of the Texas A&M University System.

2. SPECIFICATIONS

2.1 Any catalogues, brand names or manufacturer's specifications used in the invitation for bid shall be approved by the Texas A&M University System. A copy of any specifications and/or standards used must be available to the bidder at the time of submission of the bid.

2.2 The specifications shall be the basis for the selection of the successful bidder.

3. DELIVERY

3.1 Bid shall show number of days and hours required to install, test, and operate the equipment or materials.

3.2 The equipment or materials shall be delivered in accordance with the terms and conditions set forth in the invitation for bid. The installation, testing, and operation shall be performed by the successful bidder or its authorized representative.

4. PAYMENT

4.1 Payment shall be made upon receipt of a final certification by the Texas A&M University System that the work has been satisfactorily performed.

4.2 The payment shall be made by check or electronic funds transfer to the account specified in the bid.

5. INSPECTION AND TESTING

5.1 The equipment or materials shall be inspected and tested by the Texas A&M University System before acceptance.

5.2 The inspection and testing shall be performed by an independent, third-party testing agency.

6. PUBLIC INFORMATION ACT

6.1 Information related to the contract shall be made available to the public upon request.

7. TEXAS FAMILY CODE SECTION 231.006

7.1 The Texas Family Code requires that the Texas A&M University System provide a copy of the contract to the custodian of the Texas A&M University System for inclusion in the records of the custodian.

8. NOTICE TO BIDDERS

8.1 Any terms and conditions attached to the bid may be considered a part of the contract. The bidder shall be deemed to have assented to the terms and conditions unless they are specified in the bid.

9. THE BID

9.1 In case of lack of an award, the award will be determined by the Texas A&M University System. The award will be made in accordance with Rule 113-136.3 of the Texas Administrative Code.

10. PRICING

10.1 The pricing shall be quoted on a "per unit" basis, as indicated. Your firm's total bid must be reduced or increased to reflect any changes in the design or quantity of the specified items. The final bid must be calculated as if your firm were to do the work and be paid as if your firm were to do the work.

11. CONTRACT ADMINISTRATION

11.1 The contract shall be administered by the Texas A&M University System. The administrator shall ensure compliance with the terms and conditions of the contract.

12. THE BIDDER

12.1 Any terms and conditions attached to the bid may be considered a part of the contract. The bidder shall be deemed to have assented to the terms and conditions unless they are specified in the bid.