AM02 - Texas A&M University

Purchase Order

Vendor Number: 00039359
FASTSIGNS Brazos Valley
404 University Dr E Ste C
College Station, TX 77840

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

Payment Terms: Net 30
Shipping Terms: F.O.B., Destination
Freight Terms: Freight Allowed
Delivery Calendar Day(s) A.R.O.: 0

Item # 1

This is not an order - This is for information purposes only. Orders will be placed on an as needed basis as per the terms, conditions and pricing here-in.

Item # 2

Pool of Vendors - Blanket Order to various signage for the campus of Texas A&M University, College Station TX for the period of December 29, 2016 through August 31, 2017.

Upon award, It is requested that the awarded agreement be extended to any/all Texas A&M University departments, Texas A&M University System as well as Texas State Agencies listed as Institutions of Higher Education as defined by section 61.003, Education Code, Government code section 2155.134 and any other public of State Entities or agencies. In the event an award is made, the individual agencies may or may not elect to use the agreement.

Quantities are estimates only and do not guarantee purchase. Delivery to be made at times and in quantities requested.

Upon award, orders will be placed that refer to your offer. All invoices must reflect the price(s) quoted and must reflect the blanket order number issued by Texas A&M, Procurement Services.

Any unused quantities as of August 31, 2017 shall be considered cancelled.

All items are to be delivered to the ordering department as indicated. Texas A&M reserves the right to order elsewhere if items are not available for shipment.
Vendor Contact:

Vendor shall indicate contact person and contact information of the individual who will service the account and where orders are to be placed:

Contact: Nancy Gish
Telephone Number:
Fax Number:
Email: 465@fastsigns.com

Renewal:

Texas A&M University reserves the right to renew the awarded agreement for an additional four (4) years, one (1) year at a time, if mutually agreed upon by both parties with all terms and conditions remaining firm.

In the event of renewal, contract pricing may increase as per the quoted maximum percentage increase for each renewal period.

<table>
<thead>
<tr>
<th>Period</th>
<th>Percentage Increase</th>
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<tbody>
<tr>
<td>9-1-17 - 8-31-18</td>
<td>0%</td>
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<tr>
<td>9-1-18 - 8-31-19</td>
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<tr>
<td>9-1-19 - 8-31-20</td>
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<tr>
<td>9-1-20 - 8-31-21</td>
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Cancellation:

Upon award, this agreement is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using agency.

Texas A&M reserves the right to cancellation within thirty (30) days written notice.

Unacceptable performance by the vendor may be cause for immediate cancellation if deemed necessary by TAMU Procurement Services.

Payment Terms:

Payment shall be Net 30, Receipt and Acceptance.

Shipping Term:

Shipping terms shall be Destination Freight Prepaid and Allowed.

Delivery Terms:

Delivery shall be 5 days upon receipt of order. **unless indicated otherwise upon order placement**

Signage Projects

The following listing indicates the types of jobs that could be requested. All jobs shall be quoted on a case by case basis as per the terms, conditions and hourly rates provided here-in.

*Custom Indoor and Outdoor banners & Flags
*Vehicle Graphics - decals & wraps
*Traffic Signs
*Site Signs
*Wall & Window Decals
*Wayfinding Signs
*Building Signs
*Decals, Labels & Stickers
*Electrical Signs
*Regulatory Signs
*Directories
*Ceiling Tiles
*Imaged Glass
*Magnetic Receptive Graphics
*Prints & Fine Arts
*Vinyl Lettering
*Wall Graphics
*Wall Lettering
*Window Shades

Item # 4
Class-Item 801-60

Hourly Rate
All pricing shall be quoted on a project basis. All pricing must be approved by both parties.

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Unit Price</th>
<th>UOM</th>
<th>Discount %</th>
<th>Total Discount Amt.</th>
<th>Tax Rate</th>
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<tbody>
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Item # 5
Class-Item 801-00

Installation Services

All pricing shall be quoted on a project basis. All pricing must be approved by both parties.

The requested equipment is to be supplied as a complete operational system, set-up and ready for use. Any/all operational/maintenance manuals are to be provided at the time of shipping/installation.

This project shall be considered a "turnkey" project that includes all aspects of the installation.

Final Testing and Acceptance Criteria:

The completed installation shall be inspected by Texas A&M to assure that all equipment is installed in a professional manner, and in accordance with manufacture specifications.

The final system/product testing and demonstration shall be performed after the installation and initial testing has been completed by vendor but prior to any use of the system. Vendor shall ensure that system meets or exceeds performance specifications as per manufacture criteria. The vendor shall be responsible for properly performing all setup of equipment and all assembly.

Insurance Requirement:

It is understood that all equipment and material supplied by the vendor shall remain their property until such time as accepted or paid for by TAMU. The vendor shall protect them with appropriate insurance against theft or other loss or damage.

The successful vendor will be required to provide proof of insurance in the amounts indicated in Attachment A, with Texas A&M University listed as an additional insured party. Upon award, an updated COI will be required and it shall be the responsibility of the vendor to maintain a current certificate on file with Procurement Services during the term of the agreement.

**Insurance certificate on file with expiration date of 8/8/17**

Updated certificates shall be submitted to:

Texas A&M University
Procurement Services
PO Box 30013
College Station TX 77842-3013

<table>
<thead>
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Item # 6
Class-Item 801-00

Material & Supplies

All material and supplies to be utilized in projects shall be offered to at 0% Discount from List.
### Item #3

**Note To Vendor:**

**Additional Vendors:**

Texas A&M University reserves the right to add additional vendors into the pool once the pool is established. All vendors added to the pool must complete an invitation to bid form, provide certificate of insurance and be approved by Procurement Services.

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**ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.**

The State of Texas is Exempt from all Federal Excise Taxes. State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.

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### TAX: $0.00

### FREIGHT: $0.00

### TOTAL: $0.00

**APPROVED**

<table>
<thead>
<tr>
<th>By:</th>
<th>Patty Winkler</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:</td>
<td><a href="mailto:p-winkler@tamu.edu">p-winkler@tamu.edu</a></td>
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<tr>
<td>Phone#:</td>
<td>(979) 845-4556</td>
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**BUYER**

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