### Sales Tax Exemption

The Texas A&M Veterinary Medical Diagnostic Laboratory (TVMDL) is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the TVMDL.

The laws of the State of Texas shall govern this Purchase Order.

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### Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M’s Department of Procurement Services prior to shipping.

#### Supplier Information

<table>
<thead>
<tr>
<th>Supplier Name</th>
<th>RICOH USA INC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>PO BOX 650016</td>
</tr>
<tr>
<td></td>
<td>DALLAS, TX 752650016 US</td>
</tr>
<tr>
<td>FOB / FREIGHT</td>
<td>Destination</td>
</tr>
<tr>
<td>Pre-Pay &amp; Add</td>
<td>No</td>
</tr>
<tr>
<td>Payment Terms</td>
<td>0, Net 30</td>
</tr>
<tr>
<td>Contract Number - Header</td>
<td>DIR-TSO-3041 &amp; Right-Sizing Program</td>
</tr>
<tr>
<td>Contract Number - Line</td>
<td>no value</td>
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<tr>
<td>Quote number</td>
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#### Delivery Information

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<thead>
<tr>
<th>Delivery Address</th>
<th>TAMUS Member: 02-Texas A&amp;M University (02)</th>
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</thead>
<tbody>
<tr>
<td>Attn</td>
<td>Will Bailey</td>
</tr>
<tr>
<td>Biology Dept.</td>
<td>BSBE Bldg</td>
</tr>
<tr>
<td>Room</td>
<td>101</td>
</tr>
<tr>
<td>Address</td>
<td>3258 TAMU</td>
</tr>
<tr>
<td>College Station, TX</td>
<td>77843-3258</td>
</tr>
<tr>
<td>United States</td>
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</table>

#### Delivery Information

<table>
<thead>
<tr>
<th>Required Delivery Date</th>
<th>Best Carrier-Best Way</th>
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<tbody>
<tr>
<td>Ship Via</td>
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</table>

#### Shipping Instructions

**Note to Supplier**

Utilizing DIR-TSO-3041 & Right-Sizing Program Contract.

**Attachments for supplier**

- tamu biology 4504...
- Attachment A to P...

**PO Clauses**

Header 001 No Collect Freight Charges Accepted Neither COD nor "Collect" freight or handling charges will be accepted.

### Notes to Supplier

**Utilizing DIR-TSO-3041 & Right-Sizing Program Contract.**

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<table>
<thead>
<tr>
<th>Line No.</th>
<th>Product Description</th>
<th>Catalog No.</th>
<th>Size / Packaging</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Ext. Price</th>
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1 of 2

11/27/2017, 8:57 AM
<table>
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<tr>
<th>Page</th>
<th>Date</th>
<th>Model</th>
<th>Description</th>
<th>Order</th>
<th>Start Date</th>
<th>End Date</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>(FY18)</td>
<td>Ricoh MPC6004sp Copier. &amp; (1 ea.) Ricoh MPC4504sp Copier. See Attachment A for details &amp; features.</td>
<td>n/a</td>
<td>MON</td>
<td>9 MON</td>
<td>3,915.00</td>
<td>USD</td>
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<td>(FY19)</td>
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<td>12 MON</td>
<td>5,220.00</td>
<td>USD</td>
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<td>USD</td>
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<td>5</td>
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<td>(FY22)</td>
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<td>12 MON</td>
<td>5,220.00</td>
<td>USD</td>
<td>5,220.00</td>
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<td>6</td>
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<td>(FY23)</td>
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<td>26,100.00</td>
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</table>

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M University-
Accounts Payable

***Do Not Mail Invoices***

Email invoices to invoices@tamu.edu

750 Agronomy Road - Suite 3111
6000 TAMU
College Station, TX 77843-6000
United States
Contract Name: State of Texas DIR

Contract Number: DIR-TSO-3041.

Equipment is to be leased in accordance with the terms and conditions of the State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a “Schedule” as defined in the Master Agreement.

Reference Master Agreement #350803-151190 (dated 5/1/08) (“Master Agreement”), Master Service Agreement (dated 5/1/08) (“Master Agreement”), RFP Main 07-0012 (“RFP”) and TASB Agreement (“TASB Agreement”) for all terms and conditions that shall be incorporated into this purchase, except as otherwise provided herein. The order of precedence of these agreements as they relate to this purchase order shall be as follows:

1) Master Agreement
2) Master Service Agreement
3) TASB Agreement
4) RFP
5) Purchase Order

Products:

Product Description (“Products”): Ricoh MPC6004sp Copier to include the following:

- Automatic Document Feeder
- 220 Sheet Single Pass Duplex
- 60 Pages per Minute Black & White
- 60 Pages per Minute Full Color
- 1200 x 1200 DPI Print
- 600 x 600 DPI Scanning
- 2 x 550 Sheet Drawers
- 2000 Sheet Tandem Drawer
- 100 Sheet Stack Bypass Tray
- DOSS (Security)
- Stapler Finisher with Hole Punch
- Fax Board
- Color Network Print
- Color Network Scan to Email or Folder
- Post Script 3 for MAC Printing
- Power Filter
- Print from/Scan to USB/SD Card
- 10.1” Smart Operation Panel

Product Description (“Product”): Ricoh MPC4504sp Copier to include the following:

- Automatic Document Feeder
- 220 Sheet Single Pass Duplex
Attachment A

- 45 Pages per Minute Black & White
- 45 Pages per Minute Full Color
- 1200 x 1200 DPI Print
- 600 x 600 DPI Scanning
- 4 x 550 Sheet Drawers
- 100 Sheet Stack Bypass Tray
- DOSS (Security)
- Stapler Finisher with Hole Punch
- Fax Board
- Color Network Print
- Color Network Scan to Email or Folder
- Post Script 3 for MAC Printing
- Power Filter
- Print from/Scan to USB/SD Card
- Smart Operation Panel

Quantity (X) Make/Model: 1 x Ricoh MPC6004sp

1 x Ricoh MPC4504sp

Term (Mons.): 60 months

Base Monthly Product Payment $ 278.95

The first payment will be due on the effective date. The delivery date is to be indicated by signing a separate acceptance form.

You, the undersigned Customer, have applied to us to rent the above-described items (Products) for commercial (non-consumer) purposes. Except with respect to the express non-appropriations rights set forth in the Master Agreement, this is an unconditional, non-cancelable agreement for the minimum term and base monthly payments indicated above. If we accept this purchase order, you agree to rent the above product(s) to you, on all the terms hereof, including the Terms and conditions on the Master Agreement. This will acknowledge that you have read and understand this purchase order and the Master Agreement and have received a copy of this purchase order and master order.

Services and Supplies:

Total Minimum Monthly Services and Supplies Payment $ 156.05

Ricoh agrees to provide (service, parts, labor, drum, toner and staples) per the terms of the Master Services Agreement.

Black and White Images

As part of the Monthly Fees listed above, Ricoh will provide Customer with additional black and white copy services for up to 144,000 prints annually.

No overages on Black & White prints
Color Images

As part of the Monthly Fees listed above, Ricoh will provide Customer with additional color copy services for up to 3,000 prints quarterly.

Customer will be charged $0.043 per image; quarterly.

Monthly Images will be pooled on an annual basis under the Texas A&M University, College Station campus and adjustments to initial monthly images with a possible monthly rate increase will be made should volumes exceed initial contracted images.

THE PERSON SIGNING THIS AGREEMENT ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

TEXAS A&M UNIVERSITY

IKON OFFICE SOLUTIONS, INC.

Authorized Signer

Authorized Signer