This Master Order shall be effective as of **November 16, 2017** and pertains to all goods and/or services covered by Texas A&M University AggieBuy Contract # **C8592738**.

This document is **NOT** considered as an order to ship from. Individual orders and/or requests for services as a result of this Master Order shall be requested on an as needed basis.

1. **Vendor shall provide goods and/or services as designated on attached specifications, terms and conditions as stated in Invitation-to-Bid #278511 and any addenda thereto, are all made a part hereof and constitute Texas A&M University AggieBuy Contract # C8592738.**

2. **Delivery Information:**

   Texas A&M University  
   Attn: David Roubin/Seth Dorsey  
   Athletics  
   Kyle Field Stadium  
   756 Houston St  
   1228 TAMU  
   College Station TX 77843-1228  
   sdorsey@athletics.tamu.edu  
   droubin@athletics.tamu.edu

3. **Payment shall be made within thirty (30) days after acceptance of goods and/or services and receipt of invoice, whichever is later. Vendor shall submit one copy of an itemized invoice referencing the AggieBuy Contract number and any departmental issued purchase order number. Owner will incur no penalty for late payment if payment is made in 30 or fewer days from receipt of goods or services and an uncontested invoice.**

4. **Term:** The term of this Master Order shall be from **November 16, 2017 through November 15, 2022.** At the end of the applicable term, each service will automatically renew for an additional 12 month period, not to exceed four (4) 12 month period (November 15, 2026) at the rate charged in the final period of the then-current term, unless either party provides the other party with written notification of its intent to terminate the relevant service no less than 60 days prior to the expiration of the applicable then-current term.

5. **Freight Terms:** FOB Destination, Freight Prepaid and Allowed

6. **Insurance:** Vendor shall provide the Texas A&M Purchasing Agent listed below certificates of insurance as required in the specifications prior to performing work on campus.

7. **Changes:** Any changes to the Master Order must be made in writing by the Texas A&M Purchasing Agent as listed below.

8. **Tax Exemption:** The State of Texas is exempt from all Federal Excise Taxes. Texas A&M University is exempt from state and municipal sales taxes under Texas Tax Code, Chapters 151 and 321, et seq., for all purchases made for the exclusive use of Texas A&M.

9. **The laws of the State of Texas shall govern this Master Order.**

**Patty Winkler, C.P.M.**  
(979) 845-4556  
p-winkler@etics.tamu.edu

**By:**  
Purchasing Agent for  
Texas A&M University